आइटीआइ लिमिटेड
(भारत सरकार का उपक्रम)
पालककाड प्लांट
कंजिकोड वेस्ट, पालककाड ६७८ ६२३, भारत
फोन (०४९१)२५६६०१० (४ लईन)
फेकस (०४९१) २५६६००९
इ - मेल iti_pkd@itiltd.co.in
वेब सईट www.itiltd-india.com

ISO 9001 : 2015 APPROVED BY IRQS
ISO 14001 : 2015 APPROVED BY IRQS

ITI Limited
(A Govt. of India Undertaking)
Palakkad Plant
Kanjikode West, PALAKKAD - 678 623 INDIA
Phone : (0491) 2566010 (4 Lines)
FAX : (0491) 2566009
E-Mail : iti_pkd@itiltd.co.in
Web Site : www.itiltd-india.com

Ref: HR/GNA/54 Date: 05.09.2022

To,

Sir,

Sub: Quotation for couriers' service – regarding.

We are interested in entering into contract with reputed courier service providers for sending our documents/ non- documents. Approximate quantities of dispatches Will be:

i) Documents : 500 Nos. (approx.) per month
ii) Non- documents : 700 Nos. (approx.) per month

We request you to quote your lowest competitive rates for carrying the documents/Non- documents to Domestic & international destinations indicating the transit period.
The quotation is to be submitted with rates in the attached Annexure-1, 2 &3.
Further, the Agency has to collect the faulty electronic cards kept packed at the telephone Exchanges in Kerala (Refer- Annexure-3) and to be delivered to ITI Limited, Bangalore& Palakkad. The charges for those cards are on the basis of weight only POD has to be forwarded to us.

Terms & Conditions:

1. Your quote should also indicate the applicable tax, list of destinations served by you and other terms and conditions.
2. Your quote should be valid for a minimum period of one year and no escalation will be permitted during the contact period.
3. Payment will be made monthly, based on your bill and on production of proof of delivery (POD).

You may also furnish the following details:-

1. Date of commencement of operation/ experience in the line
2. Whether a proprietary concern / partnership Firm / private or public Ltd. Company.
3. List of reputable customers

Please indicate whether you have got service on Sunday. If yes, the name and address of the stations may be furnished. The decision of the Management is final in accepting /rejecting the Quotations/ offers without assigning any reason. Successful bidder needs to enter into a contract for one year.

Your quote should reach us by 1 PM on 27.09.2022 in sealed envelopes super scribe. The same will be opened at 2.00 PM on the same day in the office of the undersigned.

Thanking you,

For ITI LIMITED

Dy. GENERAL MANAGER-HR

PRICE SCHEDULE

DOCUMENTS

ANNEXURE-1

SL. NO.	DESTINATION	0-50 gms	51-100 gms	101-150 gms	151-200 gms	201-250 gms	251-300 gms	Addl for every 50 gms beyond 300 gms
1	KERALA							
2	TAMIL NADU							
3	KARNATAKA							
4	ANDHRA PRADESH/TELENGANA							
5	MAHARASHTRA/GOA/GUJARAT							
6	HARYANA/M.P./U.P./PUNJAB/ RAJASTHAN							
7	WEST BENGAL/CHATTISGARH/JHARKHAND /ORISSA							
8	J&K/ASSAM/MEGHALAYA/MANIPUR/ NAGALAND/MIZORAM/ARUNACHAL PRADESH							
9	OTHER PLACES NOT COVERED ABOVE							

NON- DOCUMENTS

ANNEXURE-2

SL. NO.	DESTINATION	1 Kg	1-2 Kgs	2-5 Kgs	5-10 Kgs	10-20 Kgs	20 Kgs and avobe
1	KERALA						
2	TAMIL NADU						
3	KARNATAKA						
4	ANDHRA PRADESH/TELENGANA						
5	MAHARASHTRA/GOA/GUJARAT						
6	HARYANA/M.P./U.P./PUNJAB/ RAJASTHAN						
7	WEST BENGAL/CHATTISGARH/JHARKHAND /ORISSA						
8	J&K/ASSAM/MEGHALAYA/MANIPUR/ NAGALAND/MIZORAM/ARUNACHAL PRADESH						
9	OTHER PLACES NOT COVERED ABOVE						

आई. टी. लिमिटेड IT Limited Palakkad-678 622 पालक्काड-६७८ ६२२

NON- DOCUMENTS

ANNEXURE-3

SL. NO.	DESTINATION	1 Kg	1-2 Kgs	2-5 Kgs	5-10 Kgs	10-20 Kgs	20 Kgs and avobe
1	Badagara to Palakkad						
2	Badagara to Bangalore						
3	Kozhikode to Palakkad						
4	Kozhikode to Bangalore						
5	Malappuram to Palakkad						
6	Malappuram to Bangalore						
7	Manjeri to Palakkad						
8	Manjeri to Bangalore						
9	Tirur to Palakkad						
10	Tirur to Bangalore						
11	Olavakkode to Palakkad						
12	Olavakkode to Bangalore						
13	Ernakulam to Palakkad						
14	Ernakulam to Bangalore						

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15	Muvattupuzha to Palakkad						
16	Muvattupuzha to Bangalore						
17	Kottayam to Palakkad						
18	Kottayam to Bangalore						
19	Pala to Palakkad						
20	Pala to Bangalore						
21	Vaikom to Palakkad						
22	Vaikom to Bangalore						

आई टी आई लिमिटेड
ITI Limited
Palakkad-678623
पालक्काड-678623