

**ITI LIMITED MANKAPUR
GONDA- 271308 (UP) INDIA**

TENDER ID NO.: LPE0091

Ref: ESSM/PE/UPS/2020-21

Date:24/11/2020

NOTICE INVITING TENDER

Sealed tenders are invited from OEM / Authorized Dealer / Franchisee for **“AMC of 2x40KVA UPS (APC make) of BTS manufacturing area at ITI Limited , Mankapur**

Sl.	Name of work	Estimated Cost (Rs)	Earnest Money (Rs)	Sale starts/ Close on	Date of receipt /opening of tender documents	Cost of tender documents (Rs)
1	Annual maintenance Contract of 02 nos. 40KVA UPS (APC make) at ITI Limited, Mankapur	1.43 Lakh with GST	2900.00	25/11/2020 / 05/12/2020	25/11/2020 Up to 11.00 Hrs. / 07/12/2020 at 11.30 Hrs	500.00

Tenders will be accepted under the two-bid system as bellow: -

1. The technical bid in Envelope No. 1 should contain the following documents duly signed as taken of acceptance:

- a) Satisfactory completion certificate, copy of work order from competent authority not below the rank of Executive Engineer for similar type of work i.e. Annual Maintenance Contract of 2x40KVA UPS work done in the last three years for an equal amount in single order. However working contractors of ITI Limited will be eligible to participate in the bid if the cost of single tender executed by them in 50% of this NIT being called for.
- b) Photocopy of PAN Card / Goods and Service Tax (GSTIN) Registration certificate.
- c) OEM/Valid authorization certificate from APC (Schneider Electric) in case the bidder is authorized dealer / Franchisee.
- d) Cost of tender fees in form of IPO / DD in case of tender downloaded from web site.
- e) Earnest money mentioned above shall be deposited along with the tender by way of Demand Draft from Nationalized Bank payable in favour of ITI Limited payable at State Bank of India, Branch ITI Township Mankapur, Branch Code 8549. Tender without earnest money deposit shall be rejected.
- f) General Terms & Condition duly signed as token of acceptance.
- g) Un-priced BOQ indicating Quoted / Not Quoted.

2. The Price Bid in Envelop No.2: Financial bid should contain the rates/ price in our bill of quality, duly signed as taken of acceptance.

3. i- Tender will be received in the office of the **Manager (Tender Cell) ITI LTD, Mankapur, Gonda-271308** up to 11.00 AM on dated 07/12//2020 and will be opened on the same day at 11.30 AM.

ii- Important Notes: In case of tender are being submitted through e-mail, following guidelines must be followed.

- a) The e-mail quotations/offers may be submitted as attachment (s) at Email: newtender_mkp@itilttd.co.in . The attachment (s) must be .pdf/. doc/.xls.jpg/.tif type file.
- b) **No copy (CC) of quotations/offers should be sent to any other e-mail-ID of ITI Limited.**
- c) The subject line of the e-mail for offer/quotations must contain Tender ID No. LPE0091 and Due date 07/12/2020. Offer shall not be considered in case of violation of above instruction.

Signature and stamp of the tenderer

d) Tenders received after due date & time will not be considered.

4. Both the above envelope should be kept in one single envelope & sealed. All the envelope shall be superscribing **Tender ID No, Opening Date & Time**. The Tender should be addressed to “**Manager Tender Cell, Computer Division, ITI Limited, Mankapur, Distt: GONDA (UP), PIN CODE 271 308** and should be kept in sealed tender box Kept in Tender Cell marked for Plant Services on or before due date & time.

5. Validity of Offer: 90 days from date of opening of technical Bid.

6. The price bid of only those contractors will be opened who are found technically suitable.

7. ITI Ltd. Reserve the right to accept OR reject any tender or split the tender in any number of parts without assigning any reason thereof.

8. Conditional tenders will not be accepted.

9. The work will be awarded as a whole in single package on L-1 basis.

10. Tender Documents can be obtained from the office of Manager (Plant Electrical), ITI Limited Mankapur on payment of tender fees of Rs. **500.00** (Rupees Five Hundred only) through demand draft drawn in favour of ITI Limited Mankapur or IPO issued by Post Office in favour of ITI Limited Mankapur. The tenders will be issued to agencies who are found eligible as per clause 1 above.

11. ITI Limited will not be responsible for non – receipt / late receipt OR loss of tenders documents in postal transit.

12. Tenders will be opened in presence of tender or their authorised representative who may like to be present. Price bid of eligible bidders will be opened after technical evaluation.

13. NOTE; - (a) Send your quote well in advance of due date to avoid postal delay. Speed post / courier service facility can be made used of. Vendors are advised to submit the tenders to our **Manager Tender Cell, Computer Division, ITI Limited, Mankapur, Gonda (UP) 271308** in person to avoid postal delay / loss of tenders in transit.

14. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. If any clarification is required, the same should be obtained before submission of the bids.

15.PRICE:- Price must be per unit as called in Indian currency for in the enquiry and should be on FOR- Mankapur basis only and inclusive of Goods and service tax, packing forwarding & freight and Insurance charges. Price should not be increased till completion of order.

16. STATUTORY LEVIES- All applicable statutory levies like Goods and Services tax should be separately indicated with the current rate applicable, otherwise rates quoted will be deemed as inclusive of taxes / levies. Vague terms like "as applicable at the time of supply" should be avoided. P&F handling charges and other charges apart from statutory levies will not be paid by us.

17..For more details, tenderers may visit our web site www.itilttd-india.com. & <https://tenders.gov.in>. The tender documents can also be downloaded from our website in that case the tender fee, as above, is to be submitted in Envelop No.1. Tenderer must ensure that they are qualifying for participating in tender.

18. Issuing of the tender document does not mean technical qualified.

19. Kindly contact for any clarification at E-mail: mkdas_mkp@itilttd.co.in or pnjha_mkp@itilttd.co.in.

(P N JHA)

Manager. (Plant Electrical)

ITI Ltd, Mankapur,Gonda- 271308

PhoneNo.05265-274430/230184

Fax :05265-230179/199

Email: pnjha_mkp@itilttd.co.in

B

FINANCIAL BID

(FINANCIAL BID)

TENDER ID NO.: LPE0091

Ref: ESSM/PE/UPS/2020-21

Date:24/11/2020

Tender Title: “Annual Maintenance Contract for UPS 2x40 KVA APC Make at ITI Limited Mankapur.”

Bill of Quantity.

SL. No	Description of Item	Qty	Rate per Unit (Rs.)	Amount (Rs.)
1	Annual Maintenance Contract for UPS 40 KVA APC Make	02 Sets		
2	Discount if any			
3	Goods and Services tax @.....			
4	Total amount			
5	(In words Rs.			

(Signature and stamp of the Tenderer)

(P N JHA)
.Manager. (Plant Electrical)
ITI Ltd, Mankapur,Gonda- 271308
Email: pnjha_mkp@itilttd.co.in
PhoneNo.05265-274430/230184
Fax :05265-230179/199

**ITI LIMITED MANKAPUR
GONDA- 271308 (UP) INDIA****TENDER ID NO.: LPE0091**
Ref: ESSM/PE/UPS/2020-21**Date:18/11/2020****NOTICE INVITING TENDER**

Sealed tenders are invited from contractors for “Annual Maintenance Contract for UPS 2x 40 KVA APC make” at ITI Limited Mankapur.

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03	(Financial bid) LPE 0091	B-1

Tender issued to:

Date :

Manager (Plant Electrical)
Signature of person issuing tender**Important**

Tenderer shall satisfy himself before submitting the tender that no paper or document from the tender consisting of above 05 pages is missing.

(I-1/2)
**ITI LIMITED MANKAPUR
GONDA- 271308 (UP) INDIA****TENDER ID NO.: LPE0091**

Ref: ESSM/PE/UPS/2020-21

Date:24/11/2020

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Signature and stamp of the tenderer

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12. Tenders will be opened in presence of tender or their authorised representative who may like to be present. Price bid of eligible bidders will be opened after technical evaluation.
13. NOTE; - (a) Send your quote well in advance of due date to avoid postal delay. Speed post / courier service facility can be made used of. Vendors are advised to submit the tenders to our **Manager Tender Cell, Computer Division, ITI Limited, Mankapur, Gonda (UP) 271308** in person to avoid postal delay / loss of tenders in transit.
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15. PRICE:- Price must be per unit as called in Indian currency for in the enquiry and should be on FOR-Mankapur basis only and inclusive of Goods and service tax, packing forwarding & freight and Insurance charges. Price should not be increased till completion of order.
16. STATUTORY LEVIES- All applicable statutory levies like Goods and Services tax should be separately indicated with the current rate applicable, otherwise rates quoted will be deemed as inclusive of taxes / levies. Vague terms like "as applicable at the time of supply" should be avoided. P&F handling charges and other charges apart from statutory levies will not be paid by us.
- 17..For more details, tenderers may visit our web site www.italtd-india.com. & <https://tenders.gov.in>. The tender documents can also be downloaded from our website in that case the tender fee, as above, is to be submitted in Envelop No.1. Tenderer must ensure that they are qualifying for participating in tender.
- 18.. Issuing of the tender document does not mean technical qualified.
19. Kindly contact for any clarification at E-mail: mkdas_mkp@italtd.co.in or pnjha_mkp@italtd.co.in.

Signature and stamp of the tenderer

TENDER ID NO.: LPE0091**Ref: ESSM/PE/UPS/2020-21****Date:00/00/2020****General Terms & Condition**

- (1) **TERMS OF PAYMENT-** The payment will be made on quarterly basis subject to satisfactory completion of quarterly inspection / maintenance after submission of quarterly running account bill.
- (2) **Earnest Money Deposit** The bidder has to submit the interest free EMD in form of Demand Draft of Rs. 2900.00 (Rs. Two thousand nine hundred only) payable in favour of ITI Limited Mankapur. The EMD of L1 bidder to whom the work is awarded will be converted as Security for successful execution of contract and will be returned after completion of contract or defect liability period/ guaranteed/ warranty period which ever is later. The EMD of un-successful bidder will be returned without any interest after finalization of order. The offer without EMD will not be considered.
- (3) **Security deposit:** An amount of 10% will be deducted as security for successful completion of work from running account bills. The EMD deposited will be adjusted in SD. The Security deposit will be refunded after final bill or completion of defect liability period whichever is later.
- (4) **GOVERNING LAW-** All suits shall be instituted in a court of competent jurisdiction at Gonda only and in case of arbitration, the Indian arbitration act, 1940 would alone apply. All matter of dispute shall be resolved through IACDR.
- (5) **Liquidated Damages: Compensation for delay:** The complaints sent through e-mail / telephone must have to be attended within next 24 Hrs. For all delays attributable to Contractor in completion of jobs which do not merit extension of time the Contractor shall have to pay 1½ % per week of delay to be computed on per day basis shall not exceed 10% of the contract value. It may be noted that the deduction of liquidated damages shall not however, absolve the Contractor of his responsibility and obligations under the contract to complete the work in it's entirely.
- (6) **LOCAL REPRESENTATION:** Please indicate your local representative's address, Telephone No., Fax No. the person to be contacted in the offer.
- (7) Please note that this enquiry is from : ITI LIMITED Mankapur, Distt GONDA (UP). Hence do not make any correspondence addressing it to our other unit. Such letters / Parcels are likely to get lost.
- (8) All consignment should be sent on FREIGHT PAID BASIS ONLY. Never send consignment on freight to pay basis.
- (9) The tenderer submitted on the behalf of a firm shall be signed by all the partners or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract, otherwise the tender is liable to be rejected.
- (10) The tenderer must be M/s APC (Schneider Electric) authorised service provider / OEM. The services involved in this annual maintenance contract briefly descried below:
 - a. Round –the clock access to the technical support on phone calls / email.
 - b. This contract includes expert visit as and when required along with spare parts except AC, DC capacitor, Choke/ Transformer and battery bank. Comprehensive AMC of both unit of 40 KVA UPS includes free of cost replacement of defective parts except AC/DC/capacitors, batteries and transformer.
 - c. The tenderer must attend the units as and when required after complaint by phone / email within 24 hours response time positively with on their cost.
 - d. Genuine spares parts guaranteed availability with service provider.
 - e. No any extra payment will be made for replacement of others spares that are not covered in the AMC and provided by ITI Limited if required.

Signature and stamp of the tenderer

TENDER ID NO.: LPE0091**Ref: ESSM/PE/UPS/2020-21****Date:24/11/2020**

- f. Technical upgrades or support from OEM M/s APC (Schneider Electric) confirming to safety requirement or in case of break down within stipulated time span (24 Hours) to ensure the smooth functioning of the both UPS units.
- g. If any damage due to workman ship error/ side effect of spares will be covered in the Annual contract maintenance.
- (11) The Bidder (Vendor) must be the OEM or Authorized Vendor of the OEM. Copy of latest Authorization Certificate should be submitted along with the bid.
- (12) The Bidder (Vendor) may visit the site and assess the scope of work & the site condition before quoting the rates. NO claim on account of lack of knowledge will be entertained later on.
- (13) At the time of bid submission the bidder (vendor) should have at least three (03) years experience of supply & installation of the similar or more capacity of UPS System to any of the Government / Autonomous body / reputed private institution in INDIA.
- (14) The vendor shall arrange & provide all consumables items for maintenance and servicing of the UPS System at site free of cost. If any item mandatory for UPS System smooth and trouble free operation shall be provided by the vendor without any extra cost.
- (15) During off-days, preventive maintenance shall be carried out by the vendor during comprehensive maintenance contract period if necessary to avoid loss of production activities.

(P N JHA)
.Manager. (Plant Electrical)
ITI Ltd, Mankapur,Gonda- 271308
PhoneNo.05265-274430/273461
Fax :05265-230179/199
Email: pnjhal_mkp@itild.co.in

Signature and stamp of the tenderer
