

**ITI LIMITED, MANKAPUR**  
**NOTICE INVITING TENDER**

Ref.ESSM/C-T/NIT-VCT 2103/21-22

Date 22.11.2021

Sealed tenders are invited from the contractors having experience in Civil work and registered/ working with CPWD/MES/Railways/State PWD/PSUs/ITI Ltd., for the following works at ITI Limited Mankapur.

Tender no	Name of work	Estimated cost (In Lacs)	Earnest Money( In Rs.)	Completion period	Sale date of start /Close	Date of Receipt /opening of tender
1	labour rate for maintenance of steel door/window/shutter & carrying out welding job in ITI Township ,Mankapur	0.69 lakh.ex cluding GST	1400/--	12 month	23.11.2021 To 06.12.2021	07.12.2021 <u>upto</u> <u>1.00pm</u> 07.12.2021 <u>at 3.00pm</u>

Tenders will be accepted under the two bid system:-

**1. The technical-cum-commercial bid in Envelope No.1** should contain the following documents:

- (a) Satisfactory completion certificate, copy of work order along with agreement from competent authority not below the rank of Executive Engineer for Civil work done in the last Five years for an equal amount in single order. However working contractors of ITI Limited will be eligible to participate in the bid if the cost of all work order during single financial year executed by them is 50% of this NIT being called for.
- (b) Affidavit for proprietary/partnership deed/Article of Association including change in constitution of firm during last five years.
- (c) Character Certificate from District Magistrate, (for outside parties i.e. not a working contractor), same is not needed for contractor working in ITI Mankapur.
- (d) Photocopy of PAN Card, GSTN & SAC in the name of firm.
- (e) EMD exempted for agencies registered under MSME /involved in make in India programme/those who submit Bid security declaration on stamp paper of Rs 10.00 as per attached format.
- (f) Earnest money mentioned above shall be deposited along with the tender by way of demand draft from State Nationalized Bank payable in favour of ITI Limited Mankapur at SBI ITI Township branch Mankapur. Tender without earnest money deposit shall be rejected.
- (g) Tender cost Rs 500.00 in shape of IPO/DD in favour of ITI limited.(Exempted for MSME registered parties).

**2. The Price Bid in Envelope No.2** should contain the rates in our bill of quantity duly signed by contractor as token of acceptance.

3. The price bid of only those contractors will be opened who are found Technically and commercially acceptable.

4. ITI Ltd, Reserves the right to accept or reject any tender or split the tender in any number of parts without assigning any reason thereof.

5. Conditional tenders will not be accepted.

6. The work will be awarded as a whole in single package on L-1 basis .

7. Tenders may be submitted in the tender box kept in Tender Cell Technical building, office of Computer Division factory area.

(2)

- 8-Taxes will be applicable as per rules.
- 9- ITI will not be responsible for non-receipt/late receipt of loss of tender documents in postal transit.
- 10- The tenderers are requested to bring, original documents of Certificates at the time of opening the tenders for verification propose.
- 11-Bid security declaration is to be submitted by bidders on legal stamp paper of Rs 10.00 as per annexure attached with tender document.
- 12-The bidder must obtain for himself on their responsibility and at own expenses all the information which may be necessary for the purpose of making a tender and before entering into a contract and must examine the drawing if any and must visit the site ,inspect the site of the work and acquaint themselves with all the local conditions to assess the work ,nature of the work and all matters pertaining their to .No claim at later date because of lack of knowledge of the site and working conditions will be entertained.
- 13-All the partners shall sign the tender submitted on behalf of a firm or by a partner who have a authority on behalf of the firm /company to enter into the proposed contract ,other wise tenders will not be accepted.
- 14-The bidder should clearly mention the Government levy other wise it is presumed that the quoted rates are inclusive of all taxes.
- 15-Tender shall be firm and valid for a period of 03 months from the date of opening.
- 16-Tenders will be opened in presence of the tenderers or their authorized representatives who may like to be present.
- 17-For more details,tenderers may visit our website [www.itilimited-india.com](http://www.itilimited-india.com)&<https://tenders.gov.in>.The complete tender documents can also be down-loaded from our web site in which case the tender fee, as above is to be submitted in Envelope No.1.
- 18-Kindly contact at [pnjha\\_mkp@itilttd.co.in](mailto:pnjha_mkp@itilttd.co.in) for any clarification. Offer shall not be considered in case of violation of above instructions.

**M(CS)**  
**ITI LIMITED MANKAPUR**  
**E-mail [pnjha\\_mkp@itilttd.co.in](mailto:pnjha_mkp@itilttd.co.in)**  
**Phone no.05265-230184**

Copy to :

- 1- AM(CIVIL) plant for n.a please.
- 2- Notice Board Civil Township
- 3- Notice Board Civil Plant.
- 4- Case file.

BILL OF QUANTITY

TENDER NO-VCT 2103

Name of work :- Labour rate for maintenance of steel/door /window/ shutter  
and carrying out welding job in ITI Township, Mankapur

Duration-12 months

SL.No.	Description of items	UNIT	QTY.	Rate	Amount (RS)
1.	Carrying out welding work by shifting of welding machine at side.				
	(a ) Welding work up to 6 Cm	Job	500.00		
	(b. ) Welding work beyond 6 Cm	CM	5000.00		
2.	Carrying out welding work without shifting of welding machine.	CM	5000.00		
3.	Tightening of barbed wire fencing	Meter	2000.00		
4.	Oiling and greasing of rolling shutter	Job	30 nos		
	TOTAL				

SIGNATURE OF CONTRACTOR

**TENDER ID No. VCT-2103**

**NAME OF WORK :-** Labour rate for maintenance of steel / door/ window / shutter and carrying out welding job in ITI Township Mankapur Gonda.

**TABLE OF CONTENTS**

S.No.	Description	Page No.
01.	General Terms and conditions	I-1 To I-2
02.	Special Condition	II-1 To II-1
03.	Bill of Quantities	III-1 To III-1

Quotation issued to:

DATE :

SIGNATURE OF THE PERSON ISSUING THE TENDER

IMPORTANT : The tenderer shall satisfy himself before submitting the tender that no paper or document from the bound quotations consisting of page as above is missing.

SIGNATURE OF THE CONTRACTOR

TENDER FORM:

M(CS)

M/S ITI LIMITED

MANKAPUR,  
DISTT. GONDA (U.P.)

TENDER FOR THE : “ Labour rate for maintenance of steel doors/window/shutter including carrying out welding job in township at ITI., Ltd., Mankapur,Gonda (UP).

Dear Sirs,

I..... S/D OF.....Prop/CEO/MD.....have read and examined the following documents relating to the above work:

- (a) Notice inviting tender.
- (b) Specifications/Schedule of rates.
- (c) Drawings.
- (d) General condition of contract including contractor’s labour regulations, Model Rules for labour Welfare and safety code appended to these conditions together with the amendments there to .

I/we hereby tender for execution of the work referred to in the aforesaid documents upon the terms and conditions contained or referred to therein and in accordance in all respects with the specifications, designs, drawings and other relevant details at the rates contained in schedule of rates and within the period of completion as stipulated for the total sum of Rs.

(e) I/We have submitted tender cost by way of IPO/DD.....

(f) I/We have submitted EMD/Bid declaration form alongwith technical bid..... /-

In consideration of I/we being invited to tender, I/we agree to keep the tender open for acceptance for Three month from the due date of submission there of and not to make any modifications in its terms and conditions which are not acceptable the company.

**SIGNATURE OF THE CONTRACTOR**

If after the tender is accepted, I/we fail to commence the execution of the works as provided in conditions i/we agree that the company shall without prejudice to any or their right or remedy be at liberty to forfeit the said earnest money absolutely.

I/we further agreed in case My/Our tender is accepted, deposit the security amount in accordance with the general terms and conditions enclosed herewith.

I/we attach here with by me/us a statement showing the details of works carried out for reference and to substantiate my/our experience and capacity to carryout the work on tender.

Our Bankers .....

I/we also undertake to complete all work and handover the same the same in a satisfactory manner to the company or their authorized representative within Two months in accordance with clause 12 of the general terms and conditions. I/We under stand and note that the decision to entrust the above work to the lowest signed in the presence of :

ADDRESS:.....

YOURS FAITFULLY

DATE:.....

(CONTRACTOR)

1. Witnesses : \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

2. Witnesses: \_\_\_\_\_

Date : \_\_\_\_\_

Address: \_\_\_\_\_

**SIGNATURE OF THE CONTRACTOR**

**Bid Security Declaration**  
( to be submitted by the bidders )

**We, the undersigned, declare that:**

We accept that in case we are in breach of our obligation(s) under the following term and conditions against Tender ID VCT 2103 Date 22.11.2021, Due on 07.12.2021 we will automatically be excluded from being eligible for Bidding or submitting Bid in any contract with ITI LIMITED for the period of two years from the date of signing this Bid-Security Declaration: -

(a) have withdrawn or modify our Bid after tender opening during the period of Bid validity specified in the tender.

(b) having not accepted the correction of errors in accordance with the Instructions to Bidders or

(c) having been notified of the acceptance of our Bid by ITI Limited during the period of Bid validity (i) fail or refuse to furnish the performance security in accordance with the NIT, or (ii) fail or refuse to execute the Contract in accordance with the ITI LIMITED.

We understand this Bid-Security Declaration shall expire, if we are not the successful Bidder, upon the earlier of C(i) our receipt of your notification to us of the name of the successful Bidder; or C(ii), thirty (30) days after the expiration of Bid Validity specified in the tender.

Sign and seal

Name of authorized Official

Legal Stamp

**GENERAL TERMS AND CONDITION**

1. (a) Total security deposit to be recovered will be 3% on the contract value. The earnest money deposit of the successful quotations shall be converted into security deposit. after adjustment of 2% initial earnest money as security deposit. .

(b) The security deposit shall remain at the entire disposal of the company as a security for the satisfactory execution and completion of the works. The 50% of the security deposit along with EMD will be refunded after completion of work. Balance 50% shall be refunded after payment of final bill or expiry of defect liability period whichever is later..

(c) The company shall be at liberty to deduct an appropriate amount from the security deposit against such compensation and dues as may; be payable by the contractor under contract and the appropriation will be made good by further deduction from the contractor's subsequent interim bills until the security deposit is restored to its full limit mentioned above.

(d) If the contractor fail to commence the execution of the work once the work has been awarded, the company shall be at liberty to forfeit the said EMD absolutely.

2. The contractor shall at all times indemnify the company against all claims, damages or compensation under provision of payment of wages Act 1936, Minimum Wages Act 1948. The workmen's compensation Act 1923, Industrial Dispute Act 1947, Employees Insurance Act 1948 and Maternity benefit ACT 1961 or any modification thereof or any other law relating thereto and rules made there under from time to time or consequence of any accident or injury to any workmen without limiting his obligations and liabilities as above provided, the contractor shall insure against all claims damages or compensation payable under the workmen's compensation Act 1923 or any modification thereof or any other law relating there to.

3. The contractor will ensure payment to the manpower engaged in the work on 7<sup>th</sup> of every month irrespective of payment from ITI as per Minimum wages Act.

4. The contractor will abide by all the rules/regulations of security in respect of entry/exit of labours at ITI Limited Mankapur Gonda.

5. The contractor will take all adequate steps to ensure the safety of the workers employed by him.

6. The contractor shall provide all necessary protective equipments and tools to the workers for safe execution of work.

SIGNATURE OF CONTRACTOR



7. In case any worker employed by the contractor prefers claim under workmen compensation Act. ITI shall be at liberty to recover such amount or any payment thereof from the dues of the contractor for electrical works, contractor will have to submit the insurance cover of accident for persons working on welding jobs for contract period.

8. The contract can be withdrawn/ terminated at any time without notice.

9. In case of any dispute decision of the.. MANAGER (CS) ITI Ltd., Mankapur shall be final and binding on both the parties. Courts of Gonda only shall have the jurisdiction in case the matter goes to courts.

10. Payment will be made monthly on submission of RA bills. Final bill will be paid within three months from the date of completion of the work on submission by the contractor.

11. The contractor shall be held responsible for any misdeed of his labour/representative and shall have to compensate ITI Ltd., Mankapur for any loss.

12. The Engineer-in-charge reserves his right to remove any labour/staff of the contractor without assigning any reason.

13. The contractor will be required to sign an agreement on the stamp paper of 100/-.

14. If the contractor fails to make the payment to the contract labour in time, ITI shall deduct the requisite amount from the contractor's running bill/security deposit and make payment to the contract labour as per minimum wages Act.

15. Contractor has not to sublet the work.

16. Rate quoted in BOQ shall remain firm during the currency; of contract and extended period as well and no escalation in rates will be entertained.

17. Taxes will be deducted from bills as per norms/rules.

SIGNATURE OF CONTRACTOR

**SPECIFICATIONS AND SPECIAL CONDITIONS**

**Name of work :- Labour rate for maintenance of steel / door and window shutter and carrying out welding job in ITI Township Mankapur Gonda**

01. The work is to be performed strictly as per CPWD specification, and as per direction of the Engineer-in-charge.
02. The decision of the Engineer-in-charge regarding quality and progress of the work will be final and binding. If the contractor is not maintaining the proper progress, the work can be executed by other agency at the risk and cost of the contractor.
03. The payment will be made on submission of RA bills by you on the basis of actual work done satisfactorily.
04. Contractor shall have to arrange gate passes for entry of the labours in the factory premises.
05. The contractor shall be required to follow all the labour laws and rules made there under from time to time including EPF and MP Act & minimum wages Act.
06. The quantities in BOQ are approximate and may vary on either side.
07. The contractor or his authorized representative will be required to visit to civil township office daily in the Morning and in the Evening at the time fixed by the Engineer-in-charge.
08. Contractor will have use standard quality of welding rod. However any other material needed in work will be issued to him free of cost.
09. The contractor shall use his own tools and plants required for the execution of the works.
10. The contractor shall be responsible for watch and ward the dismantled materials.
11. Taxes shall be deducted as per existing rules and the proof of deposit of GST with the competent authority will be submitted in our office.
12. Contractor has to make his own arrangement for proper safety of the works men working
13. Work may be extended for a further period of twelve months with the mutual consent of ITI and contractor.

SIGNATURE OF CONTRACTOR

**BILL OF QUANTITY**

**Name of work :-** Labour rate for maintenance of steel/door and window shutter and carry out - welding job in ITI Township, Mankapur

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