



ITI LIMITED

(A Govt. of India Undertaking)

Doorbhash Nagar, Rae Bareli-229010

(GSTIN : 09AAACI4625C1ZX)

Grams: Doorvani Fax No.0535-2202454

Phone : 0535-2 287275 Website: <http://itiltld-india.com>

E-mail : centralpur_rbl@itiltld.co.in

PURCHASE ENQUIRY No: **GTM02K001LR**

To:
M/S

Date: 10.11.2022

(please quote this in all correspondences)

DUE DATE: 25.11.2022

Please quote your prices and Delivery for the following items:

Sl. no.	ITEM / DESCRIPTION	Qty. Reqd.	Dely. Schedule
1.	Ohotocopy Paper,75 GSM,A4 Size,Make Century	1,300Ream	Dec 2022
2	File Cover with Clip both side along with printed ITI LTD RAE BARELI & Logo of ITI on the front cover of the file Size 35X25Cm (As per enclosed photo of file cover at Ann. 1-2)	1,500 nos	
3	Temporary Folder along with printed ITI LTD RAE BARELI & Logo of ITI on the front cover of the Temporary Folder.(As per Ann. 1-2)Size 35x21Cm	2500 nos	
4	Index File Big Size	200 nos	
5	Duster Cloth	250 nos	
NOTE- (1) Validity of offer must be 90 days. (2)Please mention GSTNo on the quotation. (3)Please quote Basic Rates+ GST Seperately. (4) SAMPLE OF The above must be approved before supply.			

INSTRUCTIONS-(Please read carefully)

1. Sealed Envelop Super scribed with Enq. No & aterials elsewhere at the risk of the supplier. The offer should be clearly indicate the basic price, plus GST Separately
2. Samples when called , should bear the supplier's seal and proper identification marks.
- 6 The offer should be submitted in duplicate and the duplicate copy must not contain prices.(The offer must be submitted separately for commercial bid and technical bid).
- 7 Incase of ordering, payment will be made within 60 days from the date of receipt of materials, subject to their acceptance in our Stores.
- 8 ISI spec. no. / Part No according to which the material will be supplied must be indicated clearly .
- 9 Drawing and specifications sheets annexed with this enquiry, if any ,must be returned along with the offer/denial.
- 10 Brand name / make of the items if any, must be indicated .
- 11 If you are registered as a Small Scale Industrial Unit , please indicate your registration no., and send a photostat copy of the certificate.
- 12 Incase you have rate contract with DGS & D for the item, kindly send a copy of same along with your acceptance of rate contract rates.
- 13 Please visit ITI Web site "itiltld-india.com" & Govt. web site for other Genral Terms & Conditions , before submitting the tender. This enquiry has been floated to ITI Ltd approved venders only -Registration with ITI Ltd Raebareli is required for participating in tender

Yours faithfully,
For ITI Ltd.

Er (CP)CS



