

Tender ID No.: ELPE0100

Date: 01/09/2022

ITI LIMITED MANKAPUR, GONDA. (UP)

NOTICE INVITING TENDER***Subject: Operation of deluxe buses at ITI Limited Mankapur Gonda.***

On line tenders are invited from reputed and well experienced Transporters running buses in reputed Govt. industrial establishment(s)/Govt. Organizations / PSU'S, for providing (36 to 42) seated deluxe buses in good condition to commute ITI employees/their wards on contract basis for ITI Limited Mankapur, Gonda. (UP) as given below:-

NIT No.	Name of work	Estimated cost (Rs.)	Earnest Money Deposit (Rs.)	Completion of work	Sale date of start & Close	Date of receipt / opening of technical bid
	Operation of (36 to 42) seated bus- 1 no. at ITI Limited ,Mankapur	Rs.38.00 Lacs Excluding GST	76.00 thousand	12 Months	01.09.2022 To 22.09.2022	23.09/2022 Up to 11.00hrs / 23.09/2022 at 11.30hrs

The tender shall be accepted in two bid system:-

(A) TECHNICAL BID: The technical bid should contain the following Documents:

- Proof for proven record of executing similar contract with at least single work order of not less than 80% value for last one year or two contracts of 40% value in last three years or three work orders of 40% in last five years in Govt. industrial establishment / Govt. organizations /PSU'S during last 5 years. The ITI Limited working contractor having work order value of 50% may be considered..
- Affidavit for proprietary/partnership deed/Article of Association including change in Constitution of firm during last three years.
- Character Certificate from District Magistrate, (for outside i.e. not a working contractor in ITI Mankapur), same is not needed for contractor working in ITI Ltd.Mankapur Gonda.
- Photocopy of PAN Card in the name of firm.
- EMD Rs 76000.00 in shape of DD in favor of ITI limited ,payable at SBI ,ITI Township , code 8549 .(Exempted for bidders registered under MSME/involved in make in India programme.
- GST registration in favor of tenderer if annual turnover is more than 20.00 lacs.
- Balance sheet /copy of ITRs in the name of firm/contractor for last 03 years.
- Tender cost Rs 1000.00 by way of DD/IPO/Bankers cheque in the name of ITI Limited Payable at Mankapur .(exempted for MSME bidders)
- Affidavit for non black listing in any central/state and its PSU organizations.
- The booklet containing general terms and conditions of contract ,special terms and conditions and specifications .

- (k) Labour registration in labour department of U.P
- (l) Format of pre contract integrity pact duly signed by bidder on each page.
- (m) Ownership of *at least one bus not older* than 2013 model in the name of individual (in case of sole proprietorship)/firm (in case of partnership firm)/company, as the case may be as on the date of submission of tender.
 - a) In case of sole-proprietorship the buses should be in the name of sole proprietor and proof of sole proprietorship should be furnished.
 - b) In case of partnership firms, the buses should be in the name of partnership firm, OR in the name of individual's partners. For partnership firms, copy of Partnership Deed duly registered with Registrar of Firms, should be provided by party.
 - c) In case of company Registration of buses should be in the name of company.
 - d) All vehicles should be registered with appropriate RTO authorities. All the buses should have registration under Contract Carriage & Road Permit for movement in any part of the Uttar Pradesh. Tenderers to provide insurance, fitness certificate and road tax clearance of each bus in the name of tenderer.
 - e) Technical specifications of the buses offered.
 - f) Details of buses to be provided (copy of RC Book, Fitness, Permit , PUCC& Insurance)
 - g) The bidder has to submit an affidavit stating that general terms and conditions attached with tender documents from page is accepted to him.
All above documents should be duly signed by bidders as token of acceptance.

(B) Price Bid-The price bid should contain the rates in our bill of quantity duly signed as token of acceptance.

1. The price bids of successful tenderers whose technical bids will be found suitable shall be opened separately at later date under intimation to tenderers.
2. ITI Ltd, Reserves the right to accept or reject any tender without assigning any reason thereof.
3. Conditional tenders will not be accepted.
4. The work will be awarded as a whole in single package on L-1 basis .
5. Tenders must be submitted on line only through e tendering on <http://itilimited.euniwizarde.com>.
6. Tenderers are requested to bring originals of all documents for verification purpose when asked for.
- 7- ITI Limited reserves the right to accept/reject any/all tenders without assigning any reason thereof.
- 8- Conditional tenders will not be accepted.
- 9- Taxes will be applicable as per rules.
- 10- All the partners should sign the tender documents submitted on behalf of a firm or by a partner who have authority on behalf of the firm /company to enter into the proposed contract, other wise the tender will be liable to be rejected.

- 11- The bidder must obtain for himself on his own responsibility & own expenses all the information which may be necessary for the purpose of making a tender and before entering into a contract and must examine the drawing if any and must visit the site, inspect the site and of the work and acquaint them self with all the local conditions and assess the work, nature of the work and all matters pertaining thereto. No claim at later date because of lack of knowledge of the site and working conditions will be entertained.
- 12- The bidder should clearly mention the government levies otherwise it will be presumed that quoted rates are inclusive of all taxes.
- 13- The tender shall be firm and valid for a period of 03 months from the date of opening.
- 14- The tenders will be opened in presence of tenderers or their authorized representatives who may like to be present.
- 15- The tender shall contain the price and rates on monthly payment / trip basis, as per the services shown in the Bill of Quantity/Price Schedule along with tender document duly signed at every page. **The price bid will be opened for technically eligible bidders only.**
- 16- The contract shall be on monthly rate basis. However, the KM. rate and trip rates may also be indicated for payment to the contractor for the actual quantum of work carried out by him in accordance with the contract documents and as per actual measurements.
- 17- The contract shall be initially for a period of one year. However, it may be extended on mutual agreement for further period of one-year subject to satisfactory performance
- 18- The rates should be firm and hold good during the commencement of the contract except HSD price hike. No escalation due to any other reason will be entertained
- 19- Calculation of extra / less running of buses and payment there of : The distance of **extra / less running with reference to BOQ will be calculated on monthly basis and** the payment / recovery for extra / less running will be regulated as per following guide lines.
- (a) For 10% increase/decrease in KM over the stipulated distance, only current HSD cost will be payable / recoverable i.e. 04 KM/Ltr. : For local duty.
- (b) Payment /recovery for extra / less running beyond 10% of the stipulated distance will be at the rate of 80% of the prorata rate for each destination.
- 20- The contractor must be able to maintain the fleet of vehicles as per the statutory requirements laid out by U.P Pollution Control Board from time to time.
- 21- The tenderers shall get their quoted Deluxe Buses examined by I.T.I. Limited Mankapur premises.
- 22- Bus to be provided under this contract should be not older than 2012 model & out of them one no. Of bus should be of 2013 model. Tenderer may indicate the details of the buses to be provided under this contract. :

Sl. No.	Bus Registration No.	Owner's name	Year of manufacture
1.			

- 23- All other terms & conditions of the tender shall be governed by the tender documents.

Instructions for Online Bid Submission through MHRD e-Bidding Portal:

The bidders are required to submit soft copies of their bids electronically on the e-wizard Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal <https://itilimited.euniwizarde.com/>, prepare their bids in accordance with the requirements and submitting their bids online on the e-Procurement Portal.

More information useful for submitting online bids on the e-Procurement Portal may be obtained at: <https://itilimited.euniwizarde.com/> **REGISTRATION**

1. Bidders are required to enroll on the e-Procurement Portal (<https://itilttd.euniwizarde.com/>) by clicking on the link "Bidder Enrollment" on the e-wizard Portal by paying the Registration fee of Rs. 2360/- per year charge.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Capricorn / Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC"s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded on portal.
8. For any Query contact to our helpdesk Number 011-49606060, Email: ewizardhelpdesk@gmail.com Mr. NavneePt -9355030630, / Mr. Ankit Kumar - /07903267845. Email- eprochelpdesk.36@gmail.com

OM PRAKASH
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Phone no.05265-230097

i.e. Part 'A' (Technical) Part 'B' (Commercial) The part B (Commercial bid) of the tender will be opened only if the Part 'A' is found technically suitable.

- 1- The Tender documents may be downloaded from the website of the company and the tenderer shall be required to deposit the tender documents cost with the tender submitted.
- 2- Tender will be received in the office of the **Manager (Tender Cell) , Computer Division , ITI LTD, Mankapur, Gonda-271308** up to 11.00 hrs on dated 00/00/22 and will be opened on the same day at 11.30AM.

I) Important Notes: In case of tender are being submitted through e-mail, following guidelines must be followed.

- a) No copy (CC) of quotations/offers should be sent to any other e-mail-ID of ITI Limited.
 - b) The subject line of the e-mail for offer/quotations must contain Tender ID No.eLPE0000and Due date 00/00/2022. Offer shall not be considered in case of violation of above instruction.
 - c) Tenders received after due date & time will not be considered.
 - d) Interested bidders may participate in tender opening.
- 3- **Part-A - Technical Bid** of the tender shall contain the following: -

ELIGIBILITY CRETERIA:

- I- Earnest Money Deposit.
- II- Ownership of at least one bus not older than 2014 model in the name of individual (in case of sole proprietorship)/firm (in case of partnership firm)/company, as the case may be as on the date of submission of tender.
 - a. In case of sole-proprietorship the buses should be in the name of sole proprietor and proof of sole proprietorship should be furnished.
 - b. In case of partnership firms, the buses should be in the name of partnership firm, OR in the name of individual's partners. For partnership firms, copy of Partnership Deed duly registered with Registrar of Firms, should be provided by party.
 - c. In case of company Registration of buses should be in the name of company.
- III- Income tax Clearance Certificate for last three years (ITR Copies)
- IV- Financial Soundness (Solvency) Certificate of minimum **Rs.35.00 Lakh** (Rupees Thirty Five Lakh only) issued by National Bank OR reputed Private bank of similar status.
- V- Proof for proven record of executing similar contract with at least single work order of not less than 80% value for last one year or two contracts of 40% value in last three years or three work orders of 40% in last five years in Govt. industrial establishment / Govt. organizations /PSU'S during last 5 years. The ITI Limited working contractor having work order value of 50% may be considered.
- VI- All vehicles should be registered with appropriate RTO authorities. All the buses should have registration under Contract Carriage & Road Permit for movement in any part of the Uttar Pradesh. Tenderers to provide insurance, fitness certificate and road tax clearance of each bus in the name of tenderer.
- VII- Having Permanent Account Number (PAN), GST Registration. Proof of the same to be furnished.
- VIII- Technical specifications of the buses offered.
- IX- Details of buses to be provided (copy of RC Book, Fitness, Permit & Insurance)
- X-Character certificate from District Magistrate for the contractor not working in ITI Ltd.
- XI- Acceptance of payment terms, General terms and conditions of the contract.
- XII- Integrity Pact acceptance

All above documented duly signed and stamped token as acceptance.

XIII- Part – B (Commercial bid) of the tender shall contain the price and rates on monthly payment / trip basis, as per the services shown in the Bill of Quantity/Price Schedule along with tender document duly signed at every page. **The price bid will be opened for technically eligible bidders only.**

- 4- The contract shall be on monthly rate basis. However, the KM. rate and trip rates may also be indicated for payment to the contractor for the actual quantum of work carried out by him in accordance with the contract documents and as per actual measurements.
- 5- The Earnest Money Deposit is Rs.00.00 Lakh (Rs only) The tenderers shall pay this sum in the form of a demand draft in favour of I.T.I. Limited, Mankapur, Gonda drawn on State Bank of India, ITI T/S Branch, Mankapur, Branch Code: 8549. The Earnest Money Deposit will be returned if the tender is not accepted without any interest on the amount.
- 6- The contract shall be initially for a period of one year. However, it may be extended on mutual agreement for further period of one-year subject to satisfactory performance.
- 7- Tender shall remain firm and valid for acceptance for a period of 90 days from the last date of receipt of the tender. Rates are required to be quoted on monthly basis as per bill of quantity/Price Schedule.
- 8- ITI does not bind himself to accept the lowest tender and reserves to himself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.
- 9- ITI Limited Mankapur reserves the option to allot the work partly or wholly to a single or different contractor.
- 10- The tenderer must obtain for himself, on his own responsibility and at his own expenses, all the information which may be necessary for the purpose of making a tender and of entering into contract and must visit the site and inspect the site of work and acquaint himself with all the local conditions, means of access to the work, nature of work and all matters pertaining thereto. The tenderer is deemed to have studied and fully acquainted himself with the working conditions etc. Once he tenders for the work, no claim at a later date on account of lack of knowledge of the site, working conditions etc. will be entertained.
- 11- The tender submitted on behalf of a firm shall be signed by all the partners or by a partner who has the necessary authority on behalf of the firm to enter in to the proposed contract. Otherwise, the tender is liable to be rejected.
- 12- The tender form must be filled in English / Hindi and all entries must be written in ink. The tenderer shall sign all the papers of tender document. If any part of the document is missing or unsigned, the tender will be considered invalid.
- 13- All erasures and alterations made while the initials of the tenderers must attest filling the tender. Over writing of figures is not permitted. Failure to comply with either of these conditions will render the tender void. No request for any change in rates or conditions after the opening of the tender will be entertained.
- 14- The tenderer should attach with the tender, a certified copy of a currently valid income-tax clearance certificate and produce the original when asked for and a list of places where similar works were executed during the last five years.
- 15- Bidders participating in EOI/RFP/Tender have to agree to sign Integrity Pact Agreement on placement of order / contract. Those bidders not willing to sign Integrity Pact will not be considered for bid opening.
- 16- The price schedules indicate the scope of the work. It shall be definitely understood that the rates quoted against each item shall be for the entire requirement as required for meeting the intents of the specifications in full.

- 17- The tenderers shall not make any change in the specifications in the price schedule contained in the tender document, which will be submitted duly filled in and signed in Part-B of the tender. The tenderers shall fill in the price schedule in the form furnished indicating the price of each item separately.
- 18- The rates should be firm and hold good during the commencement of the contract except HSD price hike. No escalation due to any other reason will be entertained
- 19- Calculation of extra / less running of buses and payment there of :The distance of extra / less running with reference to BOQ will be calculated on monthly basis and the payment / recovery for extra / less running will be regulated as per following guide lines.
- a- For 10% increase/decrease in KM over the stipulated distance, only current HSD cost will be payable / recoverable i.e. 04 KM/Ltr. : For local duty.
- 20- Payment /recovery for extra / less running beyond 10% of the stipulated distance will be at the rate of 80% of the prorata rate for each destination.
- 24- ITI Limited Mankapur shall not take any responsibility for delay/loss or non-receipt of the tender documents sent by post.
- 25- The contractor must be able to maintain the fleet of vehicles as per the statutory requirements laid out by U.P Pollution Control Board from time to time.
- 26- The tenderers shall get their quoted Deluxe Buses examined by I.T.I. Limited Mankapur premises.
- 27- Bus to be provided under this contract should be not older than 2012 model & out of them one no. Of bus should be of 2013 model. Tenderer may indicate the details of the buses to be provided under this contract. :

Sl. No.	Bus Registration No.	Owner's name	Year of manufacture
2.			

28- All other terms & conditions of the tender shall be governed by the tender documents.

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