



आईटीआई लिमिटेड

नेटवर्क सिस्टम्स यूनिट

सामाग्री प्रबंधन विभाग

F-100, पश्चिम विंग

दूरवाणीनगर, बेंगलूरु - 560 016, भारत.

फोन : +91 (80) 2566 0502, 2566 0508

ई-मेल : materials_nsu@itilttd.co.in

ISO 9001 : 2015 प्रमाणित युनिट

ITI LIMITED

Network Systems Unit

Materials Management Dept.

F-100, West Wing,

Dooravaninagar, Bengaluru - 560 016, India.

Tel : +91 (80) 2566 0502, 2566 0508

E-mail : materials_nsu@itilttd.co.in

ISO 9001 : 2015 Certified Unit



ITI Web-Site/ Govt. Portal

ENQUIRY

NSU 4L 70H

DATE 23 12 2024

Dear Sir / Madam, please quote your best price and delivery for supply/service of the following item/s,

Sl.No.	Item Description as per Technical Specifications
1	Design, Supply and Installation of Optical Amplifier solution on long haul link (As per BOQ).
	Please refer following enclosures before submitting tender: Annexure A: General Terms & Conditions for submission of Tender Annexure B: Tender Document Annexure C: Price Bid Annexure D: NSU Bank Mandate Form

Special Note: Please refer tender document vide Ref. No. ITI/ASCONPh-4/OFC/OLA-ILA/2024 dated. 23.12.2024

Tender Due Date	13/01/2025, 14:00 Hrs	Tender Opening Date	13/01/2025, 15:00 Hrs
Tender Opening Venue	Materials Management Dept., N.S. Unit, I.T.I. Ltd., Dooravaninagar, Bengaluru- 560 016		
Scope of Work	As per tender document	ITI/ASCONPh-4/OFC/OLA-ILA/2024 dated. 23.12.2024	
Delivery	As per tender document	ITI/ASCONPh-4/OFC/OLA-ILA/2024 dated. 23.12.2024	
Terms of Payment (TOP)	As per tender document	ITI/ASCONPh-4/OFC/OLA-ILA/2024 dated. 23.12.2024	
Performance Bank Guarantee	As per tender document	ITI/ASCONPh-4/OFC/OLA-ILA/2024 dated. 23.12.2024	
Compliance	Point-wise compliance to each item/ Clause mentioned in Tender Document.		
Validity of the offer	180 days from the last date of submission of Bid	Tender Fee: Rs. 5,900.00/-(incl. GST)	
Earnest Money Deposit	Rs. 8,85,000.00/- As per tender document ITI/ASCONPh-4/OFC/OLA-ILA/2024 dated. 23.12.2024 /Valid MSE certificate along with Bid Securing declaration. The EMD is normally to remain valid for a period of 45 days beyond the final bid validity period.		

All other terms and conditions as per Tender Document vide Tender refer No: ITI/ASCONPh-4/OFC/OLA-ILA/2024 dated. 23.12.2024

Note: Offers should be submitted online as per tender documents.

For submission of online Bid & Procedure to be followed visit (<https://itilimited.ewizard.in>)

All Vendors have to register in website & pay the tender processing fee if required:(<https://itilimited.ewizard.in>) for submitting online BID.

For ITI Ltd., N S Unit,

Londhy. 23/12/24.
Addl. General Manager (MM)-NS



Annexure- A

GENERAL TERMS AND CONDITIONS FOR SUBMISSION OF TENDER (INLAND)

ENCLOSURE TO ENQUIRY No. NSU 4L 70H DATE: 23.12.2024

1. PRICES:

- (a) ITI Ltd., is planning to have long term tie up with limited vendors, who can supply the item with good quality, prompt delivery and at lowest price. Hence, you may quote in such a way that a long-term relationship is possible.
- (b) Prices must be per unit as called for in the enquiry and should be on FOR ITI/FOR destination basis as the case may be and inclusive of Insurance charges.
- (c) ITI Ltd., under normal circumstances, may not negotiate for the price. Hence you are requested to quote your best price in the original quotation itself.
- (d) Any counter terms and conditions are not binding on us unless ITI Ltd., agree to the same in writing.
- (e) In case of an order issued on you, the ordered rate should be firm till the completion of the order. In case where the market prices are going down beyond 5% of the ordered rate or decrease in the statutory levies, the same should be passed on to ITI Ltd.
- (f) Vendors should deliver the materials to ITI Ltd., Stores/the destination as mentioned in the P.O. ITI Ltd., will not take the responsibility of clearing the goods from the carriers godown/office/Railway Station/Airport, etc.
- (g) If the supplier supplies the same item at a lower rate to any of their customers during the pendency of execution of ITI Ltd., Purchase Order/ Order Amendment, the supplier should voluntarily come forward and reduce the price.
- (h) The validity of your offer should be for a minimum period of (As main sheet No. NSU 4L 70H) from the date of opening the tender.
- (i) Any Plant/division of ITI reserves the right for placement of Repeat Order if required within one year of original PO date.

2. TERMS OF PAYMENT:

- (a) Payment will be made for the accepted quantity/services as per Main sheet NSU 4L 70H from the date of receipt of the material / services at our Stores / Destination.
- (b) No payment will be made for the rejected quantity.
- (c) In case you fall under SSI as per DIC, please mention the same in all your quotations / invoices indicating also the certificate number. This is essential if in the unlikely event of delay in payment, you would like to claim preferential payment as an S.S.I

3. INSPECTION: : (As per Enquiry NSU 4L 70H)

- (a) ITI reserves the right to split the purchase order among the vendors who are capable of meeting the Quality, Delivery and Cost requirements. Preference will be given to the vendors with well-maintained and proven Quality Assurance.
- (b) We are planning to reduce inspection time with self-certification scheme for the vendors who keep up good quality leading to "ship to stock system".
- (c) Inspection of the material at our works/site will be final. ITI reserves the right to inspect the material at any other standard testing centre authorised by us.
- (d) We or our representative including our customer may if required preliminarily inspect the product at vendor's premises. Such verification shall not absolve the vendor of the responsibility to provide the acceptable product nor shall preclude subsequent rejection during the final inspection at our works/site. It is the responsibility of every vendor to ensure that only the inspected materials confirming to our specifications / drawings / requirements are supplied.
- (e) The supplies shall be from the latest batch of production. Batch Number should be indicated on the item/ packet / test certificate and accompanying delivery challan / test certificate.
- (f) Test Certificate/check list should accompany each supply. Consignments without test certificate, if asked for, are liable for rejection. Rejected material should be collected immediately (within 30 days) after our intimation by giving two days' prior notice for completing the necessary excise formalities. You should make arrangements to collect the material either personally OR through your authorized representatives. ITI does not take any responsibility to send the material back to you. After 90 days from the date of rejection intimation to you the material will be scrapped at your risk if not collected.

4. SAMPLES:

Those tenderers, who have not supplied the material against any of earlier orders, should submit FREE SAMPLES clearly indicating enquiry reference. Free samples along with your offer is preferable. In case of a Purchase Order on you, bulk supply should commence only after approval of samples and other approval formalities including infrastructure clearance.

5. WARRANTY:

ITI Ltd., is an ISO accredited company. All our equipment systems have a warranty as per Enquiry No NSU 4L 70H from the date of despatch to our customer. Hence, the warranty of your products should be as per Enquiry No NSU 4L 70H from the date of supply if not specified explicitly. Within this warranty period, if any of your components/subsystem is found defective during our manufacturing process/system testing/installation & commissioning/operation of our equipment in the field, the same is to be replaced free of cost immediately by you. Warranty specified in the P.O. to be reckoned as final.

6. GENERAL:

- (a) We reserve the right to accept or reject any or all offers and to order full or part quantities or cancellation thereof without assigning any reason whatsoever.
- (b) Successful tenderer only will be intimated by post through letter of intent / firm orders.
- (c) Canvassing by tenderers in any form including un-solicited letters against tenders submitted or post-tender corrections shall render their tenders liable for summary rejection.
- (d) Any Plant/division of ITI reserves the right for placement of Repeat Order if required within one year of original date.

7. DELIVERY SCHEDULE:(As per Enquiry NSU 4L 70H)

- (a) Please indicate minimum lead-time required, manufacturing capacity and the quantity that can be reserved for us.
- (b) **Liquidated Damages Clause:** Time is the essence of contract and the materials, against an order arising out of this enquiry must be delivered by the supplier according to the delivery schedule indicated in the P.O. In case of any change, the supplier should inform us in advance and obtain our approval to the revised delivery schedule. Should the supplier fail to deliver the material or part thereof as per the delivery schedule or any extension thereof, we shall be entitled at our option either to recover from the supplier as penalty a sum equivalent to 0.5% per week (fractions of a week will be considered as one week) for such delay or part thereof of the item delayed (subject to a maximum of 10% of purchase order value) and purchase the material elsewhere at the risk and cost of the defaulted suppliers.

8. LOCAL REPRESENTATION:

Please indicate your local representative's address, telephone, Fax No., of the person to be contacted, in the offer.

9. TECHNICAL CATALOGUE:

The Technical Catalogue in English should be submitted. In the event of any change in the technical catalogue, updated version may be sent to us immediately. It is essential that you simultaneously take up the same with approval authority and their approval copy sent to us.

10. GOVERNING LAW:

All suits shall be instituted in a court of competent jurisdiction at Bangalore and in case of arbitration, the Indian Arbitration Conciliation Act, 1996 is applicable.

Sendhy. 23/12/24
Additional General Manager-MM(NS)

Annexure B



Network System Unit

(A Govt. of India Undertaking)

Dooravaninagar. P.O. Bengaluru – 560 016

Tel : 080 - 28503639, Fax: 080 – 28503653

www.itild.in

udhayanavs_crp@itild.co.in

Tender for supply of Optical Amplifier Solution

[Two Bid System (Technical Bid & Finance Bid)]

**TENDER DOCUMENT FOR DESIGN, SUPPLY AND INSTALLATION OF OPTICAL
AMPLIFIER SOLUTION ON LONG HAUL LINK**

1. INTRODUCTION

ITI Limited (“ITIL”), the first CPSU of the Independent India is a manufacturer of Telecom equipment and is providing various Telecom and IT goods and services to its users. ITI has diversified into new areas of providing end to end, infra services and turnkey solutions in the domain of IT, Telecom, IoT and Smart city for various Government / Private users. There are many ongoing OFC infra projects, Inter City /Intra City at hand and under progress. ITIL already has done many such project as MSI for Government Departments and their subsidiaries. ITI has an experience and track record to execute such projects with highest degree of efficiency and skill and earned good name to execute projects in given time lines.

ITI Ltd has been entrusted to execute a most prestigious Communication Network for the use of Indian Army in Various areas including different terrains in northern, north-eastern and western regions of our country as well as some locations in the hinterland on turnkey basis and seeking the capable partners to roll out the Optical Fibre Network which is an essential component in accomplishment of this prestigious project. Accordingly, ITI Ltd is seeking Zone-wise experienced, efficient and capable project implementation agencies to deliver the awarded part(s) of the project in strict time lines with highest degree of quality and efficiency in given areas/regions (Zones).

In this Connection, ITI Ltd invites sealed tenders for the selection of “Third Party (vendor)” to roll out of Optical Amplifier solution in optical Fiber Network including Designing, Supply, Installation, Commissioning and Maintenance of amplification solution at required location across the different regions of India.

2. GENERAL INFORMATION

Sl. No	DESCRIPTION	INFORMATION
1	Reference no. of tender document	Ref: ITI/ASCONPh-4/OFC/OLA-ILA/2024 Dtd. 23.12.2024
2	Date of uploading of tender document	23.12.2024
3	Mode of submission of tender	https://itilimited.ewizard.in/
4	Last date & time for submission of bids	13.01.2025 AT 14.00 Hrs
5	Date & time of opening of technical bids	13.01.2025 AT 15.00 Hrs
6	Opening of financial bids	Will be intimated later
7	Tender fee	Rs. 5,900.00/- (Including GST) micro small enterprise (MSE) organizations are exempted from tender fee.
8	Earnest money deposit (EMD) in the form of demand draft/ bankers’ cheque/ E-Payment/ EMD Bank Guarantee Format	Total EMD Amount, Rs = 8,85,000.00/- (The EMD has to remain valid for a period of 45 days beyond the final bid validity period) Micro Small Enterprise (MSE) organizations are exempted from EMD. But bid securing declaration form need to be submitted.
9	Financial turnover	Rs. 2,65,50,000.00/- (30% of estimated cost)

10	Address for bid submission	https://itilimited.ewizard.in . All the vendors must register in website and pay the registration fee if required.
11	Bid Validity	180 days from the last date of submission of bid.
12	Performance bank Guarantee	10% of contract value (incl. GST), valid throughout warranty period + 60 days
13	Contact person	Assistant Manager (ASCON)-Mrs. Rupa Sarswat-For Technical Queries E-mail:rupa_nsu@itiltd.co.in AGM MM – Mr. V S Udhayanan-For other queries: Email: materials_nsu@itiltd.co.in
14	Estimated tender value	Total Estimated Tender Value= Rs. 8,85,00,000.00 /- (Including GST)
15	Warranty	Warranty of equipment shall be for 02 (TWO) years from the date of acceptance of the Material and successful completion of installation. Acceptance Certificate will be issued by ITI.
16	Pre bid meeting	ITI LIMITED BC office, Core 6 Scope Complex 7-Lodhi Road New Delhi-110003 Date: 02.01.2025 At 11.00 AM

3. Scope of Work

The selected bidder will be responsible for providing Optical Amplifier Solution in Optical Fiber Network including Supply, Installation, Commissioning and Maintenance of amplification solution at required location across the different regions of India.

- There are 17 long haul links for which bidder will provide for link wise solution of optical amplification.
- The 17 Link details will be shared to the selected bidder after signing of the NDA (Non-Disclosure Document) in tender document.
- Link budgeting and designing of amplifier solution for each link will be in the scope of the selected bidder.
- An APO shall be awarded to the L1 bidder, However the PO shall only be placed once the amplifier solution passes a successful trial of POC on one link and duly approve by end customer, otherwise APO will be cancelled. quantity of material to be adjusted depending upon the trial.
- Monitoring and management of Optical amplifier equipment locally to be provided by selected bidder. This will be optional and availing this service will be decided by ITI at a later stage after due consultation with end customer.
- No human intervention should be required to bring up the system after power supply resumed.
- Bidder will supply all necessary connectors and cables required.
- Bidder will be responsible for transportation of equipment and all other item required for installation and commissioning of solution.
- Rack space will be provided by ITI Limited and environmental conditions will be ensured by ITI.
- Vendor will be responsible for supply & supervision of complete work for this tender including integration with the existing network (NFS) wherever required.
- Warranty of equipment with no additional cost to ITI shall be provided by Bidder shall be for 02 (Two) years from the date of acceptance of the equipment after successful completion of installation & commissioning of equipment and Operationalisation of that OFC link. Warranty period will start after operationalization of the link. Any fault rectification related to OFC will be responsibility of ITI.

- PO will be issued to L1 bidder. Quoted rate will be firm for the period of 3 years
- Link wise work order will be issued separately.
- Acceptance of the equipment shall mean receipt of equipment along with all accessories as per technical specifications.
- Training on amplifier equipment and its operation shall be provided by the selected bidder.

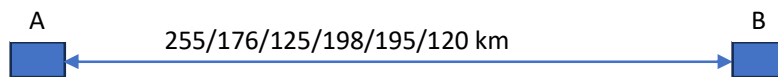
3.1 TECHNICAL SPECIFICATION & BILL OF QUANTITY

Bidder is required to provide Design, Supply, Installation and Commissioning of optical amplifier solution for long haul links. Below are the segments of link that need to be operationalized.

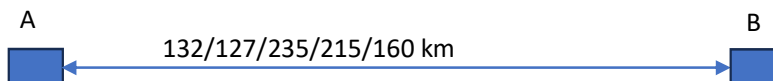
A) Installation of optical amplifier solution

Bidder shall install optical amplifier solution at approximately 17 links across Ladakh, Jammu, Rajasthan, Uttarakhand, Bhuj, Assam, Arunachal Pradesh and West Bengal (48 nodes). Any change in the location will be shared later.

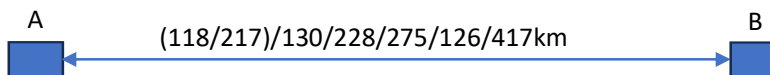
I. Zone1 shall cover Ladakh (2 links) and Jammu (4 links) region for which distance varying from 120 km to 255 km



II. Zone 2 shall cover Gujrat and Rajasthan (5 link) for which distance varying as 130 km to 235 km



III. Zone 3 shall cover Uttar Pradesh and Uttarakhand (4 link), Assam, Arunachal Pradesh and West Bengal region (2 links) for which distance varying from 120 km to 417 km



There are three categories to set up required on the basis of distance to be covered/ operationalize in optical fiber

Category1: Distance varying from (120-150 km): 6 links

Category2: Distance varying from (150-220 km): 6 links

Category3: Distance varying from (220-417 km): 5 links

Note: The number of links may vary at the time of implementation. Any changes will be intimated at later stage.

Total quantity of Optical Amplifier Required = 58 (10 Nos. Spare equipment included) as shown in point 3.2 (bill of Quantity)

Note: The final nodes, enroute location and equipment place at this location will be shared to the selected bidder after signing of NDA (Non-Disclosure Document) in tender document.

3.2 Bill of Quantity (BOQ)

3.2.1 Amplifier Equipment

Zone	No. of OLA to be Installed	No. of ILA to be Installed
1	12	4
2	10	3
3	12	7
Total	34	14

Above quantities are based on estimation. However, these quantities may vary and will be frozen after survey and design.

3.2.2 Equipment & Other Items

Sl. No.	Item Name	Item Type	Qty
1	Amplifier Equipment with Cable, Connectors and I& C Kit	OLA	34
		ILA	14
		Raman	2
2	Spare Equipment	OLA	5
		ILA	5
3	Monitoring Software		48

Note: Raman Amplifier will be optional however requirement will be finalized after survey & Design of the link at later stage.

3.3 Technical Specification of Optical Amplifier Solution

Optical Line Amplifier Specification					
	Min	TYP.	Max	unit	Remarks
Operating Wavelength	1530		1567	nm	
Input Power	-27		8	dbm	
Output Power	0		15	dbm	
Noise Figure		4.8	5.6	db	@-10dbm input
		4.8	7.5	db	@0dbm input
Gain	15		35	db	
In/Out return loss	40			db	
PMD(Polarization Mode Dispersion)			0.5	ps	
Package					1RU

Operation Voltage	-40VDC	-48 VDC	-60 VDC	Volts	
Power Monitoring accuracy		+/-0.5		db	
Output Power lock accuracy		+/-0.5		db	
APR Power			5	dbm	
Power Consumption		5-8 Watt		W	
Operating Temperature	-10~+65			degree C	
Operation Humidity		5~95		%RH	
Storage Temperature		-25~+70		degree C	
Storage Humidity		5~95		%RH	

NOTE: ITI reserves the right to repeat the purchase order if required within one year of original order date.

4. Existing Present Optical Network

Optical fiber cable is being laid in different region across India. NZDSF (Non-Zero Dispersion-Shifted fiber) used in network is as per standard ITU-T Rec. G655 C (1530 nm – 1565 nm (C band)).

The proposed optical amplifier solution should be compatible with existing optical fiber with below specification.

Sl.No.	Characterstics	Value
1	No. of Fiber	24
2	Fiber Type	NZDS (G 655 C)
3	Fiber Attenuation (@1500 nm)	<0.23 db/km
4	Drum Length	2km +/-5%
5	Splice Loss	0.1 db/splice

5. The tender is invited in TWO BIDs, consisting of Technical Bid and Price/Commercial Bid.

PartA-Technical with BOQ without price

PartB- Commercial/Financial Bid with Priced BOQ

5.1 ELIGIBILITY CRITERIA FOR THE BIDDERS

Bidder should have relevant experience of three similar works in the field of successful design, supply, installation, commissioning and maintenance of optical amplifier solution. Bidder should have minimum Five years' experience up to 31st March 2024 as indicated below:

- a. Three similar works each costing not less than 40% of the estimated cost put to tender.
- OR
- b. Two similar works each costing not less than 50% of the estimated cost put to tender.
- OR
- c. One similar work costing not less than 80% of the estimated cost put to tender.

The experience in similar nature of work should be supported by certificates issued by the client's organization. The bidder has to submit Letter of work order for ongoing work/Completion certificate Bidder shall submit the work experience certificate from client as per format given tender document.

Non submission of EMD and tender fee, bids are liable for rejection.

In case bidder submits work experience certificate issued by private companies/entities, the bidder shall also submit along with work experience certificate, the relevant copy of work order, bill of quantities, in support of above work experience certificate, PO details, Completion certificate.

5.2 FINANCIAL STRENGTH

The average annual financial turnover on Supply for the last 3 years (up to 31st March 2024) shall not be less than 30% of the estimated cost. The requisite Turnover shall be duly certified by a Chartered Accountant with his seal/Signatures and registration number. The Bidder shall submit Audited financial statements/Balance sheets for Three years (2021- 22,2022-23 & 2023-24) by CA.

Technical bid (**Part-A**) without the price shall contain the following details.

5.3 [TECHNICAL BID]

Tender documents shall be filled, signed and submitted/Uploaded through ITI Limited Uniwizarde portal. The submitted Tender shall consist of the following:

- (i) Cover Note by the Bidder indicating the name of the Company/Organization, address, communication details (mobile numbers, e-mail ids for correspondence), name of the contact person, designation of the Bid submission authority.
- (ii) All the documents regarding eligibility criteria.
- (iii) Bidder's Profile
- (iv) Acceptance of all the terms & conditions indicated in the tender. (all the pages of tender document should be signed and stamped by the bidder)
- (v) Audited financial statements/Balance sheets for the last three years (F. Y 2021-22 & 2022-23 & 2023-24) certified by CA.
- (vi) Income Tax Return for the last three financial years (F.Y 2021-22 & 2022-23 & 2023-24).
- (vii) PAN Number and GST Registration certificate.
- (viii) Tender fee **Rs. 5,900.00/-** (including GST) to be deposited by the bidder micro small enterprise (MSE) organizations are exempted from tender fee.
- (ix) **Earnest Money Deposit (EMD)** - As specified in the tender EMD shall be payable with the bid. This shall be paid through in the form of bank guarantee in favour of ITI Limited, Network Systems Unit, Dooravani Nagar, Bengaluru -560016 along with the bid document.
- (x) Bidders registered with MSE need not to submit the EMD. Such firms shall produce proof of registration in their name with MSE/NSIC. Submit/upload Bid Security Declaration Form as per attachment in tender document.
- (xi) Applicability of exemption of EMD submission to MSE firms is based on the prevailing GOI Guidelines. For availing this exemption, certified copy of NSIC/MSME certificate and GOI notification along with technical bid to avail MSME exemption.

(xii) Power of attorney in the case as an authorized representative who has signed the tender.

(xiii) An integrity pact duly signed by the bidder shall be submitted. Any bid without a signed Integrity pact shall be rejected. (Integrity pact format attached)

(xiv) Non-Disclosure Agreement duly signed by the bidder shall be submitted. Any bid without a signed Non-Disclosure Agreement shall be rejected.

(xv) Single point of contact (SPOC) details for official communication should be provided (Name, Mobile No., Email id, Address).

NOTE:

- *Tenders not submitted on time will not be considered and will be summarily rejected. Tender documents shall be filled and submitted in original through E-uniwizarde portal [all pages of tender documents to be sealed and signed/digitally signed], along with the technical bid].*
- *The conditional tender will not be considered and will be summarily rejected.*
- *There shall not be any financial quote in the Technical Bid.*
- *The quantity shown in the tender are the estimated quantity and may subject to variation according to the needs of the work execution.*
- *Tender can be withdrawn at any time without stating any reason.*

5.4 [Commercial Bid]

The Price/ Commercial Bid (**Part-B**), consists of Priced Bid (Proforma given in [**ANNEXURE-C**] with the rate quoted in figure and word.

Incomplete Price bid is liable for rejection.

6. General Terms & Condition

6.1 EARNEST MONEY DEPOSIT (EMD):

EMD Amount= 8,85,000.00/-

EMD shall remain valid for a period of 45 days beyond the final bid validity period. EMD shall be submitted with the bid. This shall be paid well in advance of tender submission time through DD/ Bank Guarantee / e-Wizard Payment gateway in favour of ITI Ltd, N.S. Unit, Bangalore-560016. The Bank details is attached as Annexure-D. Proof/receipt of payment of cost of EMD to be uploaded. Micro small Enterprise (MSE) Organizations, Startups are exempted from EMD and tender fee. But bid securing declaration form need to be submitted.

Note:

The DD no. /Bankers pay order no. Shall be indicated on the letter head along with a scanned copy of the above payment must be uploaded during tender submission. The EMD may be forfeited if a bidder withdraws the bid after bid opening during the period of validity.

6.2 If the information provided by the bidder is found false/forged. Bidder may be black listed

6.3 The bidder will submit undertaking on their letter head that bidder is non blacklisted from any Govt. organisation

6.4 **Return of Earnest Money deposit:** No interest shall be paid on the Earnest Money deposit by the Bidder. The EMD of the unsuccessful bidder(s) will be refunded on their request after the finalization of the contract within 45 days after opening of financial bid.

6.5 The EMD of the successful Bidder will be returned on submission of Performance Bank Guarantee for an amount equal to 10 % of the total purchase order value awarded for implementation

6.6 Applicability of exemption of EMD submission to MSE firms is based on the prevailing GOI guidelines. For availing this exemption, certified copy of NSIC/MSE certificate and GOI notification need to be enclosed along with the technical bid.

7 PERFORMANCE BANK GUARANTEE (PBG)

PBG will be submitted by the successful bidder in the form of Performance Bank Guarantee (PBG) equal to 10% of the Purchase order value (incl. GST) through the scheduled bank of India in favour of ITI.

- PBG has to be furnished within 15 days from the date of issue of PO and should remain valid for a period of 60 Days after the completion of warranty period of the Bidder.
- No interest shall be paid on the PBG by the Bidder.
- If the PBG validity is going to expire before completion of project (i.e. before obtaining NOC/Completion Certificate), Then PBG will be further extended

8. LIQUIDITY DAMAGES (LD): -

LD shall be as per ITI Clauses @ 0.5% of undelivered portion of work order value per week (fraction of week will be considering as one week) for such delay or part thereof the item delayed (subject to a maximum of 10% of the undelivered portion of the work order value) and purchase the material elsewhere at the risk and cost of the defaulted suppliers. Delivery schedule specified in the P.O. will be final. The timelines for completing the work shall be as defined in the P.O. released to the successful bidder and any delay shall trigger LD clause as mentioned above. Delay attributed to Force Majeure or enhancement in the scope of work by the way of modification or delay on the part of ITI in the clearing the site, furnishing of clarification, supply of ITI materials etc. shall not attract LD.

9. PAYMENT TERMS AND CONDITIONS

- a) Delivery of the equipment will be link wise within 20 days from date of issuing work order.
- b) For each link, ITI will issue a Work Order confirming the lot-wise quantity to be supplied consignee at respective sites as per delivery plan.
- c) Payment will be made in stages on actual link completion basis.
- d) The payment will be made in Three milestone once the realization of Tax Invoice

(i) First Milestone - 50% payment after Survey, Design and supply of equipment for that particular link. Survey and design report has to be approved by ITI and thereafter supplies have to be done.

(ii) Second Milestone - 40% payment on Installation, Commissioning and Operationalization of the Amplifier equipment at link location with the submission of Work Completion report signed by Zonal Head of ITI.

(iii) Third Milestone - 10% payment after completion of maintenance period.

10. Special Terms and Conditions:

10.1 Bidder shall submit the following documents with the bid:

- (i) Technical specification of product
- (ii) Letter from bidders stating that the life span of this product will be next 13 years.
- (iv)** Bidder shall arrange all the equipment in advance however supply of equipment will be started only after survey & design report vetted by ITI Ltd.
- (v)** Selected bidder will supply the QA passed equipment along with test report.

Note:

This tender may be cancelled/withdrawn at any stage of the tendering process without any reason and prior intimation to bidders.

10. DELIVERY OF MATERIAL: Bidder shall deliver the material as per **ANNEXURE-1**. Bidder shall be responsible for free on road (FOR) delivery of equipment as per consignee details which include transportation and other transit expenses.

Transportation charges will be in the scope of bidder

Any supplied item as per BOQ of tender found damaged or mismatched from technical specification during execution of work, shall be replaced by bidder free of cost.

11. Important Notes:

- 1) COMMERCIAL BID must consist of price bid as per attached price bid format.
- 2) Price breakup should be provided by the Bidder for detailed BOM for Line Item wise as per price bid format for e-Envelope - II (Commercial Bid Opening). If Bidder fails to provide the price breakup as per price bid format for detailed BOM for Line Item, bid is liable for rejection.
- 3) Price bid format (without Price) should be sealed and signed by Bidder on their Letter Head and the same to be submitted along with technical documents for Technical Bid opening (e- ENVELOPE-I).

12. SAFETY CODES

- a) Safety measures should be taken care by Vendor for their man power during installation work on tower. However, ITI LTD is not responsible to any type of safety negligence of the contractor representative
- c) In case of all labour directly or indirectly employed in work for the performance on the contractor's part of this contract, the contractor shall comply with all rules framed by Govt. *from time to time for the protection of health and sanitary arrangement for workers.*
- d) When work is done nearer any place where there is risk of drowning, all necessary equipment shall be provided and kept ready for use and all necessary steps taken for prompt rescue of any person in danger and adequate provision made for prompt first aid and treatment of all injuries likely to be sustained during the course of the work provided by the bidder

13. Work Process Flow

1. Link details will be share to the bidder after signing the NDA.
2. ITI will place the work order according to which selected bidder has to start survey & design link wise.
3. Link wise report of survey and design has to be finalised by bidder and to be submitted to ITI.
4. ITI will approve the reports and shall give the go ahead for the supply of material at the nodes and start installation, meanwhile ITI will ensure the infrastructure availability at the site required for operationalize the link.
5. After installation & Commissioning of equipment testing has to be done as per the testing procedure decided mutually between ITI & selected Bidder.
6. Link will be considered as operational only after ITI team is shown compliance to testing procedure at site and report is signed.
7. Payment will be released to the bidder as per the milestone.

Tentative Delivery Schedule

- (i) Delivery of the equipment shall be phase wise within 20 days from the date of work order as per consignee detail which will be shared in the PO.
- (ii) ITI will provide the schedule of staggered delivery.
- (iii) Delivery of the items will be at Nodes of link as mentioned in clause 3 para-A.
- (iv) The bidder shall have the ability to supply the whole Lot in single supply Order

TECHNICAL COMPLIANCE SHEET

Bidder has to submit bid covering following:

Supply of all items complying to technical specifications as given under point 3.

SI No	Description	Required Qty (Nos.)	Complied (Yes/No) Remarks (If Any)
1	Designing, Supply, Installation, Commissioning and Maintenance of amplification solution at required location across the different regions of India.	58	

BIDDER'S PROFILE

Sl.No	Description	Details To be filled by Bidders
1.	Name Of The Company/ Organization underwhich Bidder is Trading	
2.	Address of the Company/Organization	
3.	Name of Contact Person, Designation, Email-Id and Mobile Number	
4.	Type of the company a)Public Limited b)Private Limited c)Partnership Concern d)Individual/Proprietary e)Any other (pls Specify)	
5.	Whether bidder is a MSME?If Yes, Mention Number	

I/We certify that to the best of my/our knowledge, the particulars furnished above are true. It is understood that the information furnished will be treated as confidential and will not be divulged to unauthorized persons.

Place :
Date :
Bidder's Company Seal :
Authorized Signatory's Signature :
Authorized Signatory's Name and Designation :

PROFORMA FOR WORK EXPERIENCE CERTIFICATE

Name of the Clients with Address, E-mail, and Phone No.

Name of the Bidder:

1	Name of work/project location	
2	Name, address and Email of the client	
3	Cost of work completed	
4	Date of start	
5	Percentage of work completed (applicable if work is under progress)	
6	The actual date of completion	
7	Scope of work/Supply	

Signature with Seal

Date:

Name:

Designation:

ORGANISATION SET UP OF THE COMPANY

Sl. No	Name	Designation	Qualification	Professional Experience	Registration	Years with the firm	Remarks

Signature of the bidder with Seal

DETAILS OF THE WORK COMPLETED DURING THE LAST 5 YEARS

S I . N O .	Name of work	Scope of Work	Value of work	Date of start/completion	Name and address of the client	Value of TDS in case of private work	Remarks

NOTE:

The following documents are to be enclosed for each of the above works.

- a. Work Completion certificate.
- b. Copy of award letter and PO/WO copy.
- c. Other relevant documentary evidence, if any.

Signature of the bidder with Seal

DETAILS OF ONGOING WORKS

SI . N o.	Name of work	Scope of Work	Value of work	Date of start/completion	Name and address of the client	Remarks

NOTE: The following documents are to be enclosed for each of the above works.

- a. Copy of Award letter and PO/WO copy.
- b. Other relevant documentary evidence if any.

Signature of the bidder with Seal.

ANNUAL FINANCIAL TURN OVER FOR LAST THREE YEARS.

Sl · N o.	Financial year	Turnover	Average of three years
1	2020-21		
2	2021-22		
3	2022-23		
Sl · N o.	Financial year	Turnover	Average of three years
1	2021-22		
2	2022-23		
3	2023-24		

If the bidder is not having the annual financial turnover up to 31st March 2024, then he/she has to submit the average annual financial turnover (up to 31st March 2023) i.e from F.Y 2020-21,2021-22 and 2022-23.

Note:

In addition to the above, the applicant has to submit the following documents/information,

- a. Copy of the balance sheets
- b. Copy of the valid GST no.
- c. Copy of the PAN.
- d. Other relevant details if any.

The requisite Turnover certificate shall be duly certified by a Chartered Accountant with his seal /Signature and Registration No.

Signature of the bidder with Seal

DECLARATION OF BIDDERS

FROM

TO

1. I/We..... have read the conditions of the tender and tender documents attached hereto and agree to abide by such conditions. I/We offered to do..... at the rates quoted in the attached schedule to complete the works on or before the dates mentioned in the schedule for completion of works.

I/We further agree to sign an agreement, bind to abide by the general conditions of the contract, and to carry out all works according to the specifications laid down in the tender papers. I/We hereby pay the earnest money ofby demand draft/banker’s cheque. I/We bind myself/ ourselves to deposit the security deposit [Performance security] as prescribed within 15 days after receiving the notice that the contract has been awarded to me/us failing which I/We have no objection to the forfeiture of the earnest money in full; otherwise they said earnest money shall be retained by the said company towards security deposit as specified in the conditions. I/We further bind myself /ourselves to execute the Tender document and to commence the work with 15 days after issue of the Purchase order in writing as aforesaid failing I/We agree to the company forfeiting the earnest money and security deposit deposited with them. The accepting authority shall also be at liberty to cancel the acceptance of the tender if I/We fails to deposit the security amount as specified or to execute an agreement or to start work as stipulated in the tender documents.

I/We hereby enclose a declaration of my/our experience of execution of works of similar nature and magnitude carried out by me/us in the prescribed proforma, and also the income tax and sales tax clearance certificates.

The offer shall remain open for acceptance by the Accepting Authority for a period of 6 months from the date of opening of the tender. [180 days]

Date:

Signature of bidder with the seal of the firm

Witness.....

(Name in block letters)

Power of attorney in case the tender is signed by the authorized nominee must be enclosed.

Address:

Occupation:

PRE-CONTRACT INTEGRITY PACT

PURCHASE ENQUIRY/ORDER No.

THIS Integrity Pact is made on.....day of20.

BETWEEN:

ITI Limited having its Registered & Corporate Office at ITI Bhavan, Dooravaninagar, Bangalore – 560 016 and established under the Ministry of Communications, Government of India (hereinafter called the Principal), which term shall unless excluded by or is repugnant to the context, be deemed to include its Chairman & Managing Director, Directors, Officers or any of them specified by the Chairman & Managing Director in this behalf and shall also include its successors and assigns) ON THE ONE PART

AND:

..... represented by.....Chief Executive Officer (hereinafter called the Contractor(s)), which term shall unless excluded by or is repugnant to the context be deemed to include its heirs, representatives, successors and assigns of the bidder/contract ON THE SECOND PART.

Preamble

WHEREAS the Principal intends to award, under laid down organizational procedures, contract for of ITI Limited (name of the Stores/equipments/items). The principal, values full compliance with all relevant laws of the land, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s)/ Contractor(s).

In order to achieve these goals, the Principal has appointed an Independent External Monitor(IEM), who will monitor the tender process and the execution of the contract for compliance with the principles as mentioned herein this agreement.

WHEREAS, to meet the purpose aforesaid, both the parties have agreed to enter into this Integrity Pact the terms and conditions of which shall also be read as integral part and parcel of the Tender Documents and contract between the parties.

NOW THEREFORE, IN CONSIDERATION OF MUTUAL COVENANTS STIPULATED IN THIS PACT THE PARTIES HEREBY AGREE AS FOLLOWS AND THIS PACT WITHNESSETH AS UNDER:

SECTION 1 – COMMITMENTS OF THE PRINCIPAL

1.1 The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:

- a. No employee of the Principal, personally or through family members, will in connection with the tender for or the execution of the contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the personal is not legally entitled to.
- b. The Principal will, during the tender process treat all bidder(s)with equity and reason. The Principal will in particular, before and during the tender process, provide to all bidder(s)the same information and willnot provide to any bidder(s)confidential/additional information through which the bidder(s)could obtain an

advantage in relation to the tender process or the contract execution.

c. The Principal will exclude from the process all known prejudiced persons.

1.2 If the Principal obtains information on the conduct of any of its employee, which is a criminal offence under IPC/PC Act or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary action as per its internal laid down Rules/ Regulations.

SECTION 2 – COMMITMENTS OF THE BIDDER/CONTRACTOR

2.1 The Bidder(s)/Contractor(s) commits himself to take all measures necessary to prevent corruption. He commits himself observe the following principles during the participation in the tender process and during the execution of the contract.

a. The bidder(s)/contractor(s) will not, directly or through any other person or firm offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The bidder(s)/contractor(s) will not enter with other bidders/contractors into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.

c. The bidder(s)/contractor(s) will not commit any offence under IPC/PC Act, further the bidder(s)/contractor(s) will not use improperly, for purposes of competition of personal gain, or pass onto others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the agents/representatives in India, if any. Similarly, the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

e. The Bidder(s)/Contractor(s) will, when presenting the bid, disclose any and all payments made, are committed to or intend to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. The Bidder(s)/Contractor(s) will not bring any outside influence and Govt bodies directly or indirectly on the bidding process in furtherance to his bid.

g. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or to be an accessory to such offences.

SECTION 3 – DISQUALIFICATION FROM TENDER PROCESS & EXCLUSION FROM FUTURE CONTRACTS

3.1 If the Bidder(s)/Contractor(s), during tender process or before the award of the contract or during execution has committed a transgression in violation of Section 2, above or in any other form such as to put

his reliability or credibility in question the Principal is entitled to disqualify Bidder(s)/ Contractor(s) from the tender process.

3.2 If the Bidder(s)/Contractor(s), has committed a transgression through a violation of Section 2 of the above, such as to put his reliability or credibility into question, the Principal shall be entitled exclude including blacklisting for future tender/contract award process. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the Principal taking into consideration the full facts and circumstances of each case, particularly taking into account the number of transgression, the position of the transgressor within the company hierarchy of the Bidder(s)/Contractor(s) and the amount of the damage. The exclusion will be imposed for a period of minimum one year.

3.3 The Bidder(s)/Contractor(s)with its free consent and without any influence agrees and undertakes to respect and uphold the Principal's absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground including the lack of any hearing before the decision to resort to such exclusion is taken. The undertaking is given freely and after obtaining independent legal advice.

3.4 A transgression is considered to have occurred if the Principal after due consideration of the available evidence concludes that on the basis of facts available there are no material doubts.

3.5 The decision of the Principal to the effect that breach of the provisions of this Integrity Pact has been committed by the Bidder(s)/ Contractor(s) shall be final and binding on the Bidder(s)/ Contractor(s), however the Bidder(s)/ Contractor(s) can approach IEM(s) appointed for the purpose of this Pact.

3.6 On occurrence of any sanctions/ disqualifications etc arising out from violation of integrity pact Bidder(s)/Contractor(s) shall not entitled for any compensation on this account.

3.7 Subject to full satisfaction of the Principal, the exclusion of the Bidder(s)/ Contractor(s) could be revoked by the Principal if the Bidder(s)/ Contractor(s) can prove that he has restored/ recouped the damage caused by him and has installed a suitable corruption preventative system in his organization.

SECTION 4 – PREVIOUS TRANSGRESSION

4.1 The Bidder(s)/ Contractor(s) declares that no previous transgression occurred in the last 3 years immediately before signing of this Integrity Pact with any other company in any country conforming to the anti-corruption/ transparency International (TI) approach or with any other Public Sector Enterprises/ Undertaking in India of any Government Department in India that could justify his exclusion from the tender process.

4.2 If the Bidder(s)/ Contractor(s) makes incorrect statement on this subject, he can be disqualified from the tender process or action for his exclusion can be taken as mentioned under Section-3 of the above for transgressions of Section-2 of the above and shall be liable for compensation for damages as per Section- 5 of this Pact.

SECTION 5 – COMPENSATION FOR DAMAGE

5.1 If the Principal has disqualified the Bidder(s)/Contractor(s) from the tender process prior to the award according to Section 3 the Principal is entitled to forfeit the Earnest Money Deposit/Bid Security/ or demand

and recover the damages equitable to Earnest Money Deposit/Bid Security apart from any other legal that may have accrued to the Principal.

5.2 In addition to 5.1 above the Principal shall be entitled to take recourse to the relevant provision of the contract related to termination of Contract due to Contractor default. In such case, the Principal shall be entitled to forfeit the Performance Bank Guarantee of the Contractor or demand and recover liquidated and all damages as per the provisions of the contract agreement against termination.

SECTION 6 – EQUAL TREATMENT OF ALL BIDDERS/CONTRACTORS

6.1 The Principal will enter into Integrity Pact on all identical terms with all bidders and contractors for identical cases.

6.2 The Bidder(s)/Contractor(s) undertakes to get this Pact signed by its sub-contractor(s)/sub-vendor(s)/associate(s), if any, and to submit the same to the Principal along with the tender document/contract before signing the contract. The Bidder(s)/Contractor(s) shall be responsible for any violation(s) of the provisions laid down in the Integrity Pact Agreement by any of its sub-contractors/sub-vendors/associates.

6.3 The Principal will disqualify from the tender process all bidders who do not sign this Integrity Pact or violate its provisions.

SECTION 7 – CRIMINAL CHARGES AGAINST VIOLATING BIDDER(S)/ CONTRACTOR(S)

7.1 If the Principal receives any information of conduct of a Bidder(s)/Contractor(s) or sub-contractor/sub-vendor/associates of the Bidder(s)/Contractor(s) which constitutes corruption or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer of the Principal for appropriate action.

SECTION 8 – INDEPENDENT EXTERNAL MONITOR(S)

8.1 The Principal appoints competent and credible Independent External Monitor(s) for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this pact.

8.2 The Monitor is not subject to any instructions by the representatives of the parties and performs his functions neutrally and independently. He will report to the Chairman and Managing Director of the Principal.

8.3 The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all product documentation of the Principal including that provided by the Bidder(s)/Contractor(s). The Bidder(s)/Contractor(s) will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The Monitor is under contractual obligation to treat the information and documents Bidder(s)/Contractor(s) with confidentiality.

8.4 The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meeting could have an impact on the contractual relations between the Principal and the Bidder(s)/Contractor(s). As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to

discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in specific manner, refrain from action or tolerate action.

8.5 The Monitor will submit a written report to the Chairman & Managing Director of the Principal within a reasonable time from the date of reference or intimation to him by the principal and, should the occasion arise, submit proposals for correcting problematic situations.

8.6 If the Monitor has reported to the Chairman & Managing Director of the Principal a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman & Managing Director of the Principal has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

8.7 The word '**Monitor**' would include both singular and plural.

8.8 Details of the Independent External Monitor appointed by the Principal at present is furnished below: -

IEM – I

Shri Atul Jundall, IFS (Retd.)
3/10 Vishesh Khand Opp. Little Fiend School,
Gomti Nagar, Lucknow-226010(UP)

IEM-II

Shri Benny John, IRS (Retd.),
Villa No. 36, Kent Plam Villas,
Fort Valley Township, Athani,
Kakkanad, Ernakulam, Kerala- 682 030

Any changes to the same as required / desired by statutory authorities is applicable.

SECTION 9 – FACILITATION OF INVESTIGATION

9.1 In case of any allegation of violation of any provisions of this Pact or payment of commission, the Principal or its agencies shall be entitled to examine all the documents including the Books of Accounts of the Bidder(s)/Contractor(s) and the Bidder(s)/Contractor(s) shall provide necessary information and documents in English and shall extend all help to the Principal for the purpose of verification of the documents.

SECTION 10 – LAW AND JURISDICTION

10.1 The Pact is subject to the Law as applicable in Indian Territory. The place of performance and jurisdiction shall be the seat of the Principal.

10.2 The actions stipulated in this Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

SECTION 11 – PACT DURATION

11.1 This Pact begins when both the parties have legally signed it. It expires after 12 months on completion of the warranty/guarantee period of the project / work awarded, to the fullest satisfaction of the Principal.

11.2 If the Bidder(s)/Contractor(s) is unsuccessful, the Pact will automatically become invalid after three months on evidence of failure on the part of the Bidder(s)/Contractor(s).

11.3 If any claim is lodged/made during the validity of the Pact, the same shall be binding and continue to be valid despite the lapse of the Pact unless it is discharged/determined by the Chairman and Managing Director of the Principal.

SECTION 12 – OTHER PROVISIONS

12.1 This pact is subject to Indian Law, place of performance and jurisdiction is the Registered & Corporate Office of the Principal at Bengaluru.

12.2 Changes and supplements as well as termination notices need to be made in writing by both the parties. Side agreements have not been made.

12.3 If the Bidder(s)/Contractor(s) or a partnership, the pact must be signed by all consortium members and partners.

12.4 Should one or several provisions of this pact turn out to be invalid, the remainder of this pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

12.3 Any disputes/ difference arising between the parties with regard to term of this Pact, any action taken by the Principal in accordance with this Pact or interpretation thereof shall not be subject to any Arbitration.

12.4 The action stipulates in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

In witness whereof the parties have signed and executed this Pact at the place and date first done mentioned in the presence of the witnesses:

For PRINCIPAL
.....

(Name & Designation)

Witness
1)
2)

For BIDDER(S)/CONTRACTOR(S)
.....

(Name & Designation)

Witness
1)
2)

MUTUAL NON- DISCLOSURE AGREEMENT

This Agreement is made as of the----- 2024 between ITI Ltd. having its registered and corporate office at Dooravani Nagar, Bangalore-560016 And _____hereinafter called ITI Ltd. which expression shall unless repugnant to the subject or the context mean and included its successors, nominees or assigns and (M/s-----) a company having its registered office at ----- herein after called "The Bidder" which expression shall unless repugnant to the subject or the context mean and include its successors, nominees or assigns.

Whereas in order to pursue the mutual business purpose of this particular Consultancy as specified in Exhibit A (the "Business Purpose"), ITI Ltd. and M/s ----- recognize that there is a need to disclose to one another certain information, as defined in Para 1 below, of each party to be used only for the Business purpose and to protect such confidential information from unauthorized use and disclosure.

In consideration of the other party's disclosure of such information, each party agrees as follows:

This Agreement will apply to all confidential and proprietary information disclosed by one party to the other party, including information listed in Exhibit A attached hereto and other information which the disclosing party identifies in writing or otherwise as confidential before or within thirty days after disclosure to the receiving party ("Confidential information").

Information consists of certain specifications, designs, plans, drawings and /or technical information, and all copies and derivatives containing such information, that may be disclosed to one another for and during the purpose, which a party considers proprietary or confidential ("Information"). Information may be in any form or medium, tangible or intangible, and may be Communicated/disclosed in writing, orally, or through visual observation or by any other means to one party (hereinafter referred to as the receiving party) by the other party (hereinafter referred to as one disclosing party). Information shall be subject to this Agreement, if it is in tangible form, only if clearly marked as proprietary or confidential as the case may be, when disclosed to the receiving party or, if not in tangible form, its proprietary nature must first be announced, and it must be reduced to writing and furnished to the receiving party within thirty (30) days of the initial disclosure.

M/s ----- and ITI Ltd hereby agreed at during the Confidentiality Period:

ITI Ltd. RFP. No. _____

The receiving party shall use Information only for the Purpose, shall hold Information in confidence using the same degree of care as it normally exercises to protect its own proprietary information, but not less than reasonable care, taking into account the nature of the Information, and shall grant access to Information only to its employees who have a need to know, but only to the extent necessary to carry out the business purpose of this project as defined in exhibit A, shall cause its employees to comply with the provisions of this Agreement applicable to the receiving party, shall reproduce Information only to the extent essential to fulfilling the purpose, and shall prevent disclosure of information to third parties.

Upon the disclosing party's request, the receiving party shall either return to the disclosing party all Information or shall certify to the disclosing party that all media containing Information have been destroyed. Provided, however. That an archival copy of the Information may be retained in the files of the receiving party's counsel, solely for the purpose of proving the contents of the Information.

The foregoing restrictions on each party's use or disclosure of Information shall not apply to Information that the receiving party can demonstrate was independently developed by or for the receiving party without reference to the Information, or was received without restrictions; or

has become generally available to the public without breach of confidentiality obligations of the receiving party; or

was in the receiving party's possession without restriction or was known by the receiving party without restriction at the time of disclosure; or

is the subject of a subpoena or other legal or administrative demand for disclosure; provided, however that the receiving party has given the disclosing party prompt notice of such demand for disclosure and the receiving party reasonably cooperates with the disclosing party's efforts to secure and appropriate protective order; or is disclosed with the prior consent of the disclosing party; or

was in its possession or known to it by being in its use or being recorded in its files or computers or other recording media prior to receipt from the disclosing party and was not previously acquired by the receiving party from the disclosing party under an obligation of confidence; or

the receiving party obtains or has available from a source other than the disclosing party without breach by the receiving party or such source of any obligation of confidentiality or non-use towards the disclosing party.

Each party agrees not to remove any of the other party's Confidential Information from the premises of the disclosing party without the disclosing party's prior written approval. Each party agrees to exercise extreme care in ITI Ltd. RFP. No..... protecting the confidentiality of any confidential information, which is removed, only with the disclosing party's prior written approval, from the disclosing party's premises. Each party agrees to comply with any and all terms and conditions the disclosing party's may impose upon any such approved removal, such as conditions that the removed confidential information and all copies must be returned by a certain date, and that no copies are to be make off of the premises.

Upon the disclosing party's request, the receiving party will promptly return to the disclosing party all tangible items containing or consisting of the disclosing party's confidential information all copies thereof.

Each party recognizes and agrees that all of the disclosing party's confidential information is owned solely by the disclosing party (or its licensors) and that the unauthorized disclosure or use of such confidential information would cause irreparable harm and significant injury, the degree of which may be difficult to ascertain. Accordingly, each party agrees that the disclosing party will have the right to obtain an immediate injunction enjoining any breach of this agreement, as well as the right to pursue any and all other rights and remedies available at law or in equity for such a breach.

Access to information hereunder shall not preclude an individual who has seen such information for the purpose of this agreement from working on future projects for the receiving party which relate to similar subject matters provided that such individual does not make reference to the information and does not copy the substance of the information during the confidentiality period. Furthermore, nothing contained herein shall be construed as imposing any restriction on the receiving party's disclosure or use of any general learning, skills or know how developed by the receiving party's personnel under this agreement, if such disclosure and use would be regarded by a person of ordinary skill in the relevant area as not constituting a disclosure or use of the information.

As between the parties, all information shall remain the property of the disclosing party. By disclosing information or executing this agreement, the disclosing party does not grant any license, explicitly or implicitly, under any trademark, patent, copyright, mask work protection rights, trade secret or any other intellectual property right. THE DISCLOSING PARTY DISCLAIMS ALL WARRANTIES REGARDING THE INFORMATION, INCLUDING ALL WARRANTIES WITH RESPECT TO INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS AND ALL WARRANTIES AS TO THE ACCURACY OR UTILITY OF SUCH INFORMATION.

Execution of this agreement and the disclosure of information pursuant to this agreement does not constitute or imply any commitment, promise, or inducement by either party to make any purchase, or sale or to enter into any additional agreement of any kind.

Either party's failure to enforce any provision, right or remedy under this agreement shall not constitute a waiver of such provision, right or remedy.

This Agreement will be construed in, interpreted and applied in accordance with the laws of India.

M/s ITI Ltd. has sole rights for the feasibility report submitted by M/s.----- for its use with another successful bidder for next Phase (if any). If there is any conflict between earlier clauses and this clause, then this clause shall prevail.

That in case of any dispute or differences, breach & violation relating to the terms of the agreement. The said matter or dispute, difference shall be referred to sole arbitration of Chairman ITI Ltd or any other person appointed by him. That the award of the arbitrator shall be final and binding on both parties. In the vent of such arbitrator to whom the matter is originally referred to is being transferred or vacates his office on resignation or otherwise or refuses to do work or neglecting his work or being unable to act as Arbitrator for any reasons whatsoever, the Chairman ITI Ltd shall appoint another person to act as Arbitrator in place of outgoing Arbitrator and the person so appointed shall be entitled to proceed further with the reference from the stage at which it was left by his predecessor. The M/s will have No Objection in any such appointment, that arbitrator so appointed is employee of ITI Ltd. The said Arbitrator shall act under the Provisions of the Arbitrator and Conciliation Act, 1996 or any statutory modifications or re-enactment there of any rules made thereof.

This Agreement and Exhibit A attached hereto constitutes the entire agreement of the parties with respect to the parties' respective obligations in connection with Information disclosed hereunder and supersedes all prior oral and written agreements and discussions with respect thereto. The parties can amend or modify this agreement only by a writing duly executed by their respective authorized representatives. Neither party shall assign this Agreement without first securing the other Party's written consent.

This Agreement will remain in effect for one year from the date of the last disclosure of Confidential Information., at which time it will terminate, unless extended by the disclosing party in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by Their duly authorized officers or representatives.

(M/s-----)
Signature
Name
Designation
ITI Ltd RFP No.
Exhibit A

(M/s ITI Ltd.)
Signature:
Name:
Designation:

Business Purpose: Supply of Optical Amplifier Solution

Confidential Information of M/s. ITI Ltd. w.r.t RFP No.

All sites and their related information.
All information shared in oral or in written form by ITI Ltd. with M/s -----
Information downloaded or taken in physical form shall be returned/destroyed after use not copied.

ITI Ltd:
Sign & Stamp

M/s
(Bidder)
Sign & Stamp

Declaration that the Bidder has not been blacklisted/debarred

Place:

Date:

To,

<name and address>

Ref: Tender Notification no..... dated

Subject: Declaration of Bidder being not blacklisted

Dear Sir,

It is certified that our firm/company or any of our entity is not black listed/Debarred from doing business or put on holiday list etc by any Govt. Organization / PSUs for any reason. However, if we fail to complete the awarded work / fulfil the Tender conditions or if any of the information submitted by our company or its employee or associate, proves to be false, ITI Ltd shall be free to take action / black list our firm / company notwithstanding of taking any other legal action.”

Place:

Date:

Bidder's Company Seal:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation

POWER OF ATTORNEY

Know by all men by these presents, We (Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms (name and residential address of Power of attorney holder) who is presently employed with us and holding the position of.....as our Attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connect ion with or incidental to our Proposal for “Request for Proposals for ”Bid Number: < > including signing and submission of all documents and providing information / responses to the Department, representing us in all matters before Department, and generally dealing with the Department in all matters in connection with our Proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

For,

Name,

Designation:

Date & Time:

Seal:

Business Address:

Accepted,

(Authorized Signatory)

(Name, Title and Address of the Attorney)

Note: The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

- The Power of Attorney shall be provided on Rs.100/- stamp paper.
- The Power of Attorney should be supported by a duly authorized resolution of the Board of Directors of the company Bidder authorizing the person who is issuing this power of attorney on behalf of the Bidder.

Form of Bid Securing Declaration

Date:

[RFP No.....]

To

The ITI LIMITED

NS Unit

Bengaluru 560016

We, the undersigned declared that

We understand that, according to your conditions, Bids must be supported by a Bid-securing Declaration. We accept that we are required to pay the bid security amount specified in the Term and Condition, failure to do so will automatically exclude us from being eligible for Bidding or submitting Bid in any contract with the employer for the period of two years if we are in breach of our obligation(s) under the term and condition prescribe for ticketing vide invitation letter no:

- a) Have withdrawn our Bid during the period of Bid validity specified by the Bidder in the Form of Bid; or
- b) Having not accepted the correction of errors in accordance with the instructions to Bidders ITB or
- c) Having been notified of the acceptance of our Bid by the Employer during the period of Bid validity.
- i) Fail or refuse to furnish the performance security in accordance with the ITT, or
- ii) Fail or refuse to execute the contract in accordance with the ITB.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of

- i) Our receipt of your notification to us of the name of the successful Bidder: or
- ii) Thirty (30) days after the expiration of our Bid.

Sign and Seal

Name of Authorized Official

Legal Stamp

COMPLIANCE TO NO VARIANCE/ DEVIATION IN BID

NAME OF WORK:

TENDER REF NO:

We hereby agree to fully comply with, abide by and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever of the Bidding Documents and Amendment(s)/ Addendum(s) to the Bidding Documents, if any, for subject work/tender issued by ITI Limited. We hereby further confirm that any terms and conditions if mentioned in our bid (Un-priced as well as Priced Part) shall not be recognized and shall be treated as null and void.

Place:

Date:

Bidder's Company Seal:

Authorized Signatory's Signature:

Authorized Signatory's Name and Designation:

EMD BANK GUARANTEE PROFORMA

1. As agreed under the relevant terms and conditions of Enquiry Ref _____ dt__ (hereinafter called the said Enquiry) between M/s. ITI Ltd., NS Unit, Dooravani Nagar, Begaluru-560016, India. (Hereinafter called the Purchaser) and M/s. _____ (hereinafter called the Bidder) for supply of _____, the Bidder hereby agrees to furnish EMD against supply performance by way of an irrevocable Bank Guarantee for Rs. _____ (Rupees. _____). We _____ (indicate the name of Bank) (hereinafter referred to as 'THE BANK' at the request of the Bidder do hereby undertake to pay to the Purchaser, an amount not exceeding Rs. _____ (Rupees. _____) against any loss or damage caused to or suffered or would be caused to or suffered by the Purchaser, by reasons or breach by the said Bidder of any of the terms or conditions contained in the said Enquiry.

2. We _____ (indicate the name of the Bank) do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Purchaser stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Purchaser, by reason of breach by the said Bidder of any of the terms and conditions contained in the said Enquiry or by reason of the Bidder's failure to perform the said Enquiry. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee shall be restricted to an amount not exceeding.....Rs. (Rupees.....)

3. The Bank further agrees that the Purchaser shall be the sole judge as to whether the said Bidder has committed any breach or breaches of any of the terms and conditions of the contract and the extent of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Purchaser on account thereof, and the decision of the Purchaser that the said Bidder has committed such breach or breaches and as to the amount or amounts of loss, damage costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Purchaser from time to time shall be conclusive, final and binding on the Bank.

4. We undertake to pay to the Purchaser, any money so demanded notwithstanding any dispute or disputes raised by the Bidder in any suit or proceedings pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

5. It shall not be necessary for the Purchaser to proceed against the Bidder before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank notwithstanding any security which the Purchaser may have obtained or obtains from the Bidder.

6. We _____ (indicate the name of Bank) further agree with the Purchaser, that the Purchaser shall have the fullest liberty without our consent and without effecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Enquiry or to extend time of performance by the said Bidder from time to time or to postpone for any time or from time to time any of the powers exercisable by the Purchaser against the said Bidder and to forbear or enforce any of the terms and conditions relating to the said Enquiry and we shall not be relieved from our liability by reasons of any such variation, or extension being granted to said Bidder or for any forbearance, act or omission on the part of the Purchaser or any indulgence by the Purchaser, to the said Bidder or by any such matter or thing whatsoever

which under the law relating to sureties would, but for this provision, have effect of so relieving us.

7. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Bidder.

8. We _____ (indicate the name of Bank) undertake not to revoke this Guarantee during its currency except with the previous written consent of the Purchaser, in writing.

9. Notwithstanding anything contained in the foregoing clauses, our liability under this guarantee is restricted to Rs. _____ (Rupees. _____) and our guarantee shall remain in force until _____ (Date of expiry of Bid validity). Unless a demand is made against us to enforce a claim under this guarantee within three months from the date of expiry of Bid validity, all your rights under this guarantee shall be forfeited and we shall be relieved and discharged from all liability hereunder.

Date:

For (Indicate the name of Bank)

Place:

BANK GUARANTEE PROFORMA

1. As agreed under the relevant terms and conditions of Purchase Order Ref dt (hereinafter called the said Purchase Order) between M/s. ITI Ltd., NS Unit, Dooravaninagar, Bangalore-560 016, India. (Hereinafter called the purchaser) and M/s. (Hereinafter called the supplier) for supply of the supplier hereby agrees to furnish a security Deposit against supply performance by way of an irrevocable Bank Guarantee for Rs..... (Rupees8.....) We (indicate the name of Bank) (hereinafter referred to as 'THE BANK' at the request of the supplier do hereby undertake to pay to the purchaser, an amount not exceeding Rs. (Rupees.) against any loss or damage caused to or suffered or would be caused to or suffered by the Purchaser, by reasons or breach by the said supplier of any of the terms or conditions contained in the said Purchase Order.

2. We (indicate the name of the Bank) do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the purchaser stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the purchaser, by reason of breach by the said supplier of any of the terms and conditions contained in the said Purchase Order or by reason of the supplier's failure to perform the said Purchase Order. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee shall be restricted to an amount not exceeding Rs..... (Rupees.....)

3. The Bank further agrees that the Purchaser shall be the sole judge as to whether the said Supplier has committed any breach or breaches of any of the terms and conditions of the contract and the extent of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Purchaser on account thereof, and the decision of the Purchaser that the said Supplier has committed such breach or breaches and as to the amount or amounts of loss, damage costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Purchaser from time to time shall be conclusive, final and binding on the Bank.

4. We undertake to pay to the Purchaser, any money so demanded notwithstanding any dispute or disputes raised by the Supplier in any suit or proceedings pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

5. It shall not be necessary for the Purchaser to proceed against the Supplier before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the Bank notwithstanding any security which the Purchaser may have obtained or obtains from the Supplier.

6. We (indicate the name of Bank) further agree with the Purchaser, that the Purchaser shall have the fullest liberty without our consent and without effecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Purchase Order or to extend time of performance by the said Supplier from time to time or to postpone for any time of from to time any of the powers exercisable by the Purchaser against the said Supplier and to forbear or enforce any of the terms and conditions relating to the said Purchase Order and we shall not be relieved from our liability by reasons of any such variation, or extension being granted to said Supplier or for any forbearance, act or omission on the part of the Purchaser or any

indulgence by the Purchaser, to the said Supplier or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

7. This Guarantee will not be discharged due to the change in the constitution of the Bank or the Supplier.

8. We (indicate the name of Bank) undertake not to revoke this Guarantee during its currency except with the previous written consent of the Purchaser, in writing.

9. Notwithstanding anything contained in the foregoing clauses, our liability under this guarantee is restricted to Rs.....(Rupees.....) and our guarantee shall remain in force until (Date of expiry of warranty period + 60 Days). Unless a demand is made against us to enforce a claim under this guarantee within twelve months from the date of expiry of warranty period, all your rights under this guarantee shall be forfeited and we shall be relieved and discharged from all liability hereunder.

DATE:

For (indicate the name of Bank)

PLACE:

MANDATORY UNDERTAKING

Undertaking as per the tender document Ref. No.: dated.....

Undertaking-I

Provision of the Information Technology Act 2000 (No 21 of 2000)

(To be rendered on the Company letter head)

It is certified that (Company name), strictly adhere to all the provisions of the information technology act 2000(No 21 of 2000) of ministry of Law, Justice and company affairs government of India.

In case of any violation-deviation (company name) would be liable for any action under the provisions of the aforesaid law.

(Signed)

Designation/Name/Address of the Firm

Date:

Place:

CERTIFICATE: NON-MALICIOUS CODE

(To be rendered on the Company letter head)

1. This is to certify that the Hardware and the software being offered, as a part of the Contract, does not contain embedded malicious code that would activate procedure to:
 - a) Inhibit the desired and designed function of the equipment.
 - b) Cause physical damage to the user for equipment during the exploitation.
 - c) Tap information, resident or transient in the equipment/Networks.

2. The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copyrights and Intellectual Property Rights (IPRs) are caused due to activation of any such malicious code in embedded software.

(Signed)

Designation/Name/Address of the Firm

Date:

Place:

Undertaking from OEM

(To be rendered on the Company letter head)

As an OEM we undertake that:

Final delivery/supply of equipment/cards as part of Project "Customer project name" including spares / maintenance equipment to be provided during the warranty and AMC period will be Non-'Country of Concern' for "Customer project name."


(Signed & Stamp)

Designation/Name/Address of the Firm

Date:

Place:

Annexure - C

 PRICE BID									
Name & Address of the Bidder									
Description		Design, Supply, Installation of Optical Amplifier Solution on Long Haul Links							
Sl. No.	Work Description	Item	Qty (Nos)	HSN Code for the Item	Basic Unit Cost (INR)	Total Cost (INR) (D*F)	% of GST for corresponding HSN Code	GST Amount (INR)	Total Value in INR (G+H)
A	B	C	D	E	F	G	H	I	J
1	Survey & Design of Amplifier Solution on OFC Link		17						
2	Supply of Amplifier Equipment along with all accessories like cable, connector and I&C Kit	OLA	34						
		ILA	14						
		Raman*	2						
3	Installation & Commissioning of Amplifier Equipment		17						
4	Spare Equipment	OLA	5						
		ILA	5						
5	Operationalization of OFC Links		17						
6	Monitoring Software of Equipment**		48						
7	Maintenance & Repair charges (per equipment after warranty period)	OLA	1						
		ILA	1						
		Raman*	1						
								Total	
Total in Words:									
Note: (Relevant Columns to be filled with PERCENTAGE / NUMERICAL Values ONLY. Quoted Price is including Packing/Forwarding Charges (if any)and Frieght/Insurance Charges (if any)									
<p>*Raman Amplifier will be optional however requirement will be finalised after survey & Design of the link at later stage. Cost of Raman Amplifier will be the part of bid evaluation</p> <p>** Monitoring software of Amplifier Equipment is optional, however bidder has to provide cost for financial bid calculation.</p> <p>Training about the equipment will be provided by L1 bidder.</p> <p>The bidder has to quote for all the items</p> <p>Note: All other item required for operationalisation of link will be the responsibility of vendor and will be th part of price bid calculation.</p>									



हिंदी केवल एक भाषा नहीं बल्कि हमारी राष्ट्रीय पहचान है।



आईटीआई लिमिटेड

नेटवर्क सिस्टम्स यूनिट - वित्त
दूरवाणीनगर, बेंगलूर - 560 016, भारत
फोन : +91 (80) 2566 0503
: +91 (80) 2565 1714
ई-मेल : cfm_nsu@itilttd.co.in
वेबसाइट : www.itilttd.in
CIN No. : L32202KA1950GOI000640

ITI LIMITED

Network Systems Unit - Finance
Dooravaninagar
Bengaluru-560 016, India.
Tel : +91 (80) 2566 0503
: +91 (80) 2565 1714
E-mail : cfm_nsu@itilttd.co.in
Website : www.itilttd.in
GSTIN No. : 29AAACI4625C2ZU

MANDATE FORM FOR PAYMENT

1. Beneficiary Name & Address:	ITI Limited, Network Systems Unit Dooravaninagar, Bangalore 560 016
2. Bank, Branch Name & Address	State Bank of India Industrial Finance Branch, Residency Road, Bangalore - 560 025
3. Bank Account Number	10637729843
4. Bank MICR Code	560002059
5. Bank RTGS/ IFSC Code	SBIN0009077
7. Type of Account	CC A/C
8. PAN NO.	AAACI4625C

I do hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, the customer will not be responsible.

Yours faithfully

For ITI Limited, N.S. Unit

Kanchana

KANCHANA

Authorized Signatories

KANCHANA
Dy. Finance Manager
Network Systems Unit,
ITI Limited, Dooravaninagar,
Bangalore - 560016

ADDITIONAL INSTRUCTIONS FOR VENDORS

The bidders are required to submit soft copies of their bid electronically on the e-Wizard Portal using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the e-Wizard Portal, prepare their bids in accordance with the requirements and submit their bids online on the e-Wizard Portal. For more information, bidders may visit the Portal (<https://itilimited.ewizard.in>)

1. REGISTRATION PROCESS ON ONLINE PORTAL

- a) Bidders to enroll on the e-Procurement module of the portal (<https://itilimited.ewizard.in>) by clicking on the link "Bidder Enrolment".
- b) The bidders to choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. This would be used for any communication from the e-Wizard Portal.
- c) Bidders to register upon enrolment, with their valid Digital Signature Certificate (Class III Certificates with signing and Encryption key) issued by any Certifying Authority recognized by CCA India with their profile.
- d) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- e) Bidder then logs in to the site through the secured log-in by entering their userID/password and the password of the DSC / e-Token.
- f) After registration send mail to Helpdesk: helpdeskeuniwizarde@gmail.com for Account activation.
- g) As per portal norms Registration Fee will be applicable.

2. TENDER DOCUMENTS SEARCH

- a) Various built-in options are available in the e-Wizard Portal like Department name, Tender category, estimated value, Date, other keywords, etc. to search for a tender published on the Online Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'Interested tenders' folder.
- c) The bidder should make a note of the unique Tender No assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

3. BID PREPARATION

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that needs to be submitted. Any deviations from these may lead to rejection of the bid.
- d) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLSX/PNG, etc. formats.

4. BID SUBMISSION

- a) Bidder to log into the site well in advance for bid submission so that he/she uploads the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidders to note that they should necessarily submit their financial bids in the prescribed format given by department and no other format is acceptable.
- d) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, the opening of bids, etc. The bidders should follow this time during bid submission.
- e) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
- f) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- g) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- h) The off-line tender shall not be accepted and no request in this regard will be entertained whatsoever.
- i) As per portal norms Tender Processing Fee will be applicable.

5. AMENDMENT OF BID DOCUMENT

At any time prior to the deadline for submission of proposals, the department reserves the right to add/modify/delete any portion of this document by the issuance of a Corrigendum, which would be published on the website and will also be made available to all the Bidders who have been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

6. ASSISTANCE TO BIDDERS

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to e- Wizard Portal, in general, may be directed to the 24x7 e-Wizard Helpdesk. The contact number for the helpdesk is 8448288994/86/87/89/88/81/90/92/82 011-49606060, 07903269552, 9355030608, 9055030613, 7903810198, 9355030606, 9315620706, 9355030623, 9355030628, 8800526452, 9205898228, 9122643040, 9355030604, epochelpdesk.01@gmail.com, epochelpdesk.44@gmail.com, epochelpdesk.06@gmail.com
- c) The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).
- d) The bid should be submitted through e-Wizard portal (<https://itilimited.ewizard.in>) only.
- e) All payments should be done through e-Wizard Payment gateway.