

Tender Enquiry

Ref No.-ITI/RB/CS/2025/7319

DATES: -16.06.2025

M/s

Subject: Maintenance of electrical installation at ITI admin building on job basis.

Dear Sir,

Two bid (Technical and financial bid) offers are invited from experienced service providers in the relevant field for the subject work and prospective bidders are requested to submit their offer through e-uniwizard portal, as per terms and conditions stipulated below:

ELIGIBILITY CRITERIA FOR BIDDER:

1. Bidder should have been doing similar kind work in this field and required to submit the experience certificate for similar work experience from reputed PSU/Govt of any reputed private organization during the last 03 years: -
 - a. Execution of single order of 50% of estimated value.
 - b. Execution of two orders of 30% of estimated value.
 - c. Execution of three orders of 25% of estimated value.
2. Bidders are requested to submit supportive documents for GSTIN Registration, PAN, EPF, ESI Registration and Valid A-Class Electrical Contractor/Supervisor Certificate.
3. Documentary proof of minimum **3 Lac turn over**. Copies of audited **balance sheet** and profit & loss account for the last three financial years shall be provided.
4. Undertaking regarding **non-blacklisting/debarment** to participate in any Central/State Govt/PSUs/Autonomous bodies tenders on your letter head as per **Annexure-02**
5. **EARNEST MONEY:** - ₹ 7000.00 through DD in favor of "ITI Limited Rae Bareli". MSME Bidder is required to submit valid certificate issued by NSIC/MSME for EMD and BID security exemption.
6. In absence of any above documents, the bid/offer may be rejected.

Salient Terms and conditions of the tender

1. **SCOPE OF WORK:** - As per enclosed Annexure –I,
2. **CONTRACT PERIOD:** - The Contract period will be one-year from the date of award of work order & it may be extended, if required, on mutual consent for a period of two months maximum.
3. Tender submission last date: 01/07/2025 or change as per approval
4. Tender opening date: 02/07/2025 or change as per approval
5. Tenders must be submitted through euniwizard portal only
6. **PAYMENT TERMS:** Running payments on Pro- rata basis will be considered by the contractor. Mode of payment will be electronic fund transfer.
7. **Security deposit:** 10% amount shall be deducted from running bill as security deposit.
8. Manpower engaged by the contractor for job work shall strictly observe factory discipline
9. **PENALTY Clause:** It will be applicable @ 1.0% per week subject to max. 10% of work order value. In case of poor & unsatisfactory services, penalty at same rate may be imposed and continuous unsatisfactory services may result in cancellation of the contract at any stage.
10. **TAXES DEDUCTIONS:** - It will be applicable as per govt. rules.
11. The Successful Bidder shall submit Work Order acceptance within one week of Work Order issuance by the Tendered. Agreement of contract should be submitted on Stamp Paper of ₹100.00 at the time of award the work order.
12. The work shall commence immediately on issue of Work Order as per the Work Order conditions.
13. All tools and tackles will be arranged by the Contractor for execution of the work.
14. In case of any casualty or accident during execution of work happen to contractor technicians/ workmen in ITI Limited premises, Rae Bareli. ITI limited will not take any responsibility and contractor will be solely responsible for the same.

- 15.** The Contractor will indemnify ITI ltd from losses /damages cause to ITI Ltd by his persons or by negligence of them, and the same may be recovered from their running bill if not indemnified.
- 16.** Electricity & water will be provided free of cost by ITI Ltd Rae Bareli for execution of work.
- 17.** Other standard terms and conditions of ITI Ltd should also be applicable.
- 18.** Prospective bidders are advised to visit the site and assess the scope of work before submitting the bid.
- 19.** Dispute if any will be within jurisdiction of Rae Bareli UP
- 20.** The list of electrician engaged for the work will be intimated in advance and they will be allowed to enter inside the premises of the ITI Ltd with proper ID proofs. The contractor will not engage any regular, contract employees or contract laborers of the ITI Ltd for carrying out the work.
- 21.** Uploading any kind of financial rate at technical bid stage in two bid system is not permitted. If it founds, bid will be rejected.
- 22.** ITI Ltd reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids, at any time prior to award of contract without assigning any reason whatsoever and without there by incurring any liability to the affected bidder or bidders on the grounds of ITI Ltd action.

Ref No.-ITI/RB/CS/2025/7318

DATES: - 16.06.2025

Sub: Maintenance of electrical installation of ITI admin building on job basis.

- To carry out electrical maintenance work in ITI admin and surrounding areas with the help of departmental material ,work is to be done on Job basis) as per detail given below :-
- To attend & rectify the complaint of fuse blowing in the electrical panel in admin building and substation of admin building.
- To attend & rectify the complaint of tube light, switch changing of tube light, starter ,choke, changing of fitting etc.
- To attend the preventive maintenance & to rectify the complaints of cooler such as changing of pump ,checking of connection, oiling of exhaust and cooler fan, shifting of switches, shifting of cooler ,painting, change of pad etc.
- To attend the preventive maintenance & to rectify the complaints of ceiling fan such as change of capacitor, oiling, greasing and shifting of fans.
- To attend and rectify complaint of power point of AC 5/15 amp, switches and socket on electrical switch board, changing of SPN/ TPN etc.
- To attend and rectify the complaints of street light with changing of bulb, choke holder, igniters, and lamp and tube light etc as required.
- Other miscellaneous work as per our requirement etc.

Note:-

1. One skilled technician (electrical/Mechanical) along with helper as per required work of BOQ to accomplish the work. It may be treated one job per month.

CM-CS& CIVIL

ANNEXURE-02

UNDERTAKING FOR NON BLACKLISTING PROFORMA

(To be submitted on the Letter head of the responding firm)

To,

CM (Central Services & civil)
The ITI Limited
Doorbhas Nagar,
Raebareli – 229010 (Uttar Pradesh)

Sub: Undertaking regarding non-blacklisting/debarment to participate in any Central/State Govt/PSUs/Autonomous bodies.

Dear Sir/Madam,

This is to notify that our Firm/Company/Organisation intends to submit a proposal in response to your floated Bid for requirement of Man - Power in accordance with the Bid Document, we declare that :

- a. We are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment.
- b. We are not blacklisted by any Central/State Government/ Agency of Central/State govt of India or any other country in the world/PSU/any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Sincerely,

(Bidder Name)

Name:

Title:

Signature

(Bidder Stamp/Seal)

Place:

Date:

Annexure-03

Documents must be provided as per below table and should be provided in same sequence under documents.

Sr No.	Document Required for technical bid	Document No. and Details as attached
1.	Copy of GST Registration Certificate	
2.	P.F. Registration No. of the firm / company to be indicated along with Documentary proof thereof.	
3.	EPF & ESI Registration No. issued by ESI Authorities along with documentary proof thereof.	
4.	MSME Registration If the firm is registered as Micro/Small/Medium Enterprises as per MSMED Act, 2006, the same may be confirmed by the tenderer and submit a photocopy (Self certified) of the registration certificate in support thereof. Otherwise it will be construed that the firm is not registered as per MSMED Act, 2006.	
5.	EMD Bid Security of Amount 7000/- .	
6.	Undertaking regarding non-blacklisting/debarment to participate in any Central/State Govt/PSUs/Autonomous bodies tenders on your letter head as per <u>Annexure-02</u>	
7.	Documentary proof of minimum <u>3 Lac turn over.</u> Copies of audited balance sheet and profit & loss account for the last three financial shall be provided.	
8.	<u>Minimum 3 years experience</u> in the field of similar works. The proof of experience should be provided	
9.	<u>Signed/complied copy of tender enquiry and scope of work asper annexure-01 and all the submitted documents from S.No 1 to 9.</u>	

Note:

1- Documents must be provided as **per above table** and should be provided in **same sequence**, these document must be uploaded in the column of document.

Signature of the Contractor/ Tenderer with SEAL

