



**ITI LTD MANKAPUR , DIST: GONDA-271308 (U.P.) INDIA**

**TENDER ID NO. C550574**

**Date: 17.10.2020**

**DUE Date: 03.11.2020(11:00 Hrs IST)**

**Tender Opening Date: 03/11/2020 (11:30 Hrs. IST)**

**Venue of Tender opening:- “COMPUTER DIVISION” ITI Ltd., Mankapur**

To,  
M/ s .....

**SUB: Tender enquiry (Inland) for supply of Aluminium sheet required for UV disinfection System.**

Dear Sir,

Please quote your most competitive rates and best delivery terms for the following Item on the terms & conditions as given below :-

SL NO	ITEM CODE	SPECIFICATION	QTY REQUIRED
01	AL-SHEET(2000X1000X3 .0MM.) ITEM CODE- ..24500300..	As per Annexure enclosed	2500.00 KG.

**Note:-** Manufacturer name and their p/n must be mentioned against each code.

**1a. Offers must be submitted in sealed envelope to MANAGER (TENDER CELL), COMPUTER DIVISION, ITI LTD., MANKAPUR - 271 308, GONDA, U.P. (INDIA) on or before 11:00 Hrs. (IST) of the due date.**

**1b. Important Notes: Incase of tender are being submitted through e-mail, following guidelines must be followed.**

- (I) The e- mail quotations/offers may be submitted as attachment (s) at e-mail – ID [newtender\\_mkp@itilttd.co.in](mailto:newtender_mkp@itilttd.co.in) . The attachment (s) must be .pdf/.doc/.xls/.jpg/.tif type file .*
- (II) No copy (CC) of quotations/offers should be sent to any other e-mail-ID of ITI Limited.*
- (III) The subject line of the- mail for offer/quotations must contain Tender ID No. C550574 and Due 03/11/2020. (11 : 00 Hrs IST)*
- (IV) Kindly contact at [mmcomp\\_mkp@itilttd.co.in](mailto:mmcomp_mkp@itilttd.co.in) for any clarification.*
- (V) Offer shall not be considered in case of violation of above instruction..*

**In case of tender are being submitted through e-mail, post confirmation hard copy must be sent to MANAGER (TENDER CELL)**

**2. The detailed General Terms and Conditions for submission of Tender- Import/Inland (which is an integral part of this tender enquiry) are attached.**

**Point to point compliance of detailed General Terms & Conditions for submission of tender is must.**

**Otherwise, it will be presumed that the same are acceptable to the bidder.**

**3. List of items, quantity and description along with Mfg. Part No. are attached herewith at Annexure-“A”**

**4. Terms of Price :- As per Tender Terms**

**5. Delivery Required :- 100% 15<sup>TH</sup>. NOV.-2020.**

**NOTE:- Vendors must quote their rates in slab of 50% and 100% of TENDER Qty. in the Annexure-A.**

**6. Validity of the offer: - 180 Days.**

**7. Interested bidders may participate in tender opening.**

**8. Late offers received after due date will not be considered.**

**9. Purchase Orders qty. against above Tendered Qty may vary based on actual need.**

**10. As GST is Implemented, following information are amendatory to mention along with quotation.**

- Vendor Name
- Address with e\_mail ID & Mob. No. of contact person
- PAN No. along with Photocopy of PAN
- Aadhar No. along with Photocopy of Aadhar (If applicable)
- GST Registration No. with Proof
- List of HSN code of the item they supply etc.
- HSN Code No. against each item

11.

- a. All applicable statutory levies under GST Act, should be separately indicated with the current rate applicable, otherwise rate quoted will be deemed as inclusive of taxes/levies. Vague terms like 'As applicable at the time of supply' should be avoided. Apart from Statutory levies, other charges like handling, P&F etc. will not be paid by us.
- b. In case of your absorbing the GST portion, the same may be specified clearly in the quotation itself and not after the tender opening, which otherwise will be treated as post-tender correction and would disqualify your quote.

**NOTE:-**

- Please ensure to quote your Minimum Packing qty & Ordering Qty against each code.
- In case of an order, components supplied shall be in original packing provided by manufacturer and shall be from recent production batch as indicated by the batch number on the component.

- **Please mention clearly in the Price Bid whether quoted Unit Basic Price is Inclusive of GST or Exclusive of GST.**

12. Bidders must indicate whether they fall under the purview of MSMED Act 2006 and if so the certified copy of relevant registration certificate as a proof and following details must be submitted along with the quotations: -

MSME REGISTRATION Number	WHETHER OWNER OF MSME COMPANY IS WOMAN - YES / NO	WHETHER OWNER OF MSME COMPANY IS SC/ST- YES / NO

In case such certificate is not produced at the time of submission of quotation, Party will not be considered falling under this category.

**You are requested to submit your quotation on or before due date positively.**

M.K. SAXENA  
AMM- S- C&C  
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DIST: - GONDA (U.P.), INDIA  
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