



ITI LTD MANKAPUR , DIST: GONDA-271308 (U.P.) INDIA

Tender_ID No. B202041

Date. 05/01/2021

DUE Date: 27/01/2021 (11:00 Hrs IST)

Tender Opening Date: 27/01/2021 (11:30 Hrs. IST)

Venue of Tender opening:- “COMPUTER DIVISION” ITI Ltd., Mankapur

To,
M/s

SUB: Tender enquiry (Inland) for supply of DYNAMIC HEAT FLOW DIFFERENTIAL SCANNING CALORIMETER EQUIPMENT required for HDPE Project

Dear Sir,

Please quote your most competitive rates and best delivery terms for the following Item on the terms & conditions as given below :-

SL NO	ITEM CODE	SPECIFICATION	QTY REQUIRED
01	As per Annexure-1	As per Annexure-2	As per Annexure-1

1.Method for Submission of Tenders: -The Tenders shall be submitted in two parts as under:-

(A) **Technical Bid:** - Consisting of Technical Specifications, Point to Point Technical Compliance with all technical details & technical catalogues, etc.

Technical Bid must also contain duly filled in **Un-priced copy of Price / Commercial Bid**, Clause by Clause Compliance of technical specification attached at Annexure- 2 and Tender **Check list** as per Annexure-3.

Point in check list from SL No.1 to 11,13&14 should only be ‘YES’.

(B) **Price Bid / Commercial Bid:-** Consisting of the price Bids/Commercial Bids only. **Price/Commercial bid must be submitted in the format attached at Annexure - 1.**

(C) Each of the above bids must be sealed in separate envelope and envelopes must be super scribed with Technical Bid and Price Bid/Commercial Bids. Tender ID NO **B202041 Dated 05/01/2021, Due date: 27/01/2021** may be clearly indicated in **Technical Bid and Price Bid / Commercial Bid.**

It is must for bidders to quote price of equipment which includes cost of Onsite warranty for 2 years and price of spares (as per list & Qty to be attached with Technical bid) , required to run the M/c for 2 years after expiry of warranty so that offers can be compared on same level.

(D) Both the above envelopes must be sealed and kept inside the third envelope duly sealed having the following information: -

Offer Against Tender ID Ref No.: B202041

Tender ID Date: 05/01/2021

Tender ID Due Date: 27/01/2021

Supplier Name & Address with e-mail ID & Contact Details -----

(E) Bidders are required to submit their Quotation in **SEALED ENVELOPES ONLY** and the same should reach the below address by 11.00 AM on or before the due date. **Quotation sent by e-mail / Fax are not acceptable.**

Address:

Manager (Tender Cell), Computer Division

ITI Limited, Mankapur

Gonda –271308 (UP), INDIA.

Contd-2

2. Offer shall not be considered in case of violation of above instructions A to E.

3.OPENING OF TENDERS:

- a) Tenders against our Enquiries (Tender ID) shall be opened on Tender Due Date **at 11:30 hrs. IST**. The Tender Opening Date is mentioned in covering letter of NIT. Venue of Tender opening will be “ COMPUTER DIVISION “ ITI Ltd., Mankapur. Interested bidders may participate in Tender opening.
 - b) It is to be noted that on the tender opening date, only the Technical Bid shall be opened. Financial bid of successful (technically suitable) bidders shall be opened later on. Date of opening of Financial Bid shall be intimated separately to technically successful bidders. Financial bid of unsuccessful bidders shall be returned after finalization of technical bid.
4. The detailed General Terms and Conditions for submission of Tender- Inland (which is an integral part of this tender enquiry) , Price/Commercial Bid(as per Annexure-1) , Technical Specifications (as per Annexure-2) and Check list (as per Annexure 3) are attached.

Please ensure to submit duly filled tender Check list along with technical bid.

Important Note: Bid must be prepared in such a way that answer to point from SL No.1 to 12 in the check list is ‘YES’ only. **In case of MSME bidder Point No. 10 is not applicable.**

5. **Point to point compliance of Technical Specifications as per Annexure-2 and General Terms & Conditions and Check List for submission of tender as per Annexure-3 is must. Otherwise, it will be presumed that the same are acceptable to the bidder.**

6. Validity of the offer: - 180 Days.

7. Interested bidders may participate in tender opening.

8. Late offers received after due date will not be considered.

9. Delivery required:- Within 30 Days.

10. As GST is Implemented, following information are amendatory to mention along with quotation.

- Vendor Name
- Address with e_mail ID & Mob. No. of contact person
- PAN No. along with Photocopy of PAN
- Aadhar No. along with Photocopy of Aadhar (If applicable)
- GST Registration No. with Proof
- List of HSN code of the item they supply etc.
- HSN Code No. against each item

11. a. *All applicable statutory levies under GST Act, should be separately indicated with the current rate applicable, otherwise rate quoted will be deemed as inclusive of taxes/levies. Vague terms like 'As applicable at the time of supply' should be avoided. Apart from Statutory levies, other charges like handling, P&F etc. will not be paid by us.*

- b.** In case of your absorbing the GST portion, the same may be specified clearly in the quotation itself and not after the tender opening, which otherwise will be treated as post-tender correction and would disqualify your quote.

NOTE:-

- In case of an order , machine and spares/components supplied shall be new ,fresh and original in original packing provided by manufacturer and shall be from recent production batch as indicated by the batch number on the machine and spare/component .

- **Please mention clearly in the Price Bid whether quoted Unit Basic Price is Inclusive of GST or Exclusive of GST.**

12. Installation & commissioning to be done by supplier free of cost at our works

13. Bid Security Declaration: - As per DOE circular ref no- F.9/4/2020-PPD dtd 12-11-2020 Bidders have to sign **Bid Security Declaration** accepting that if they withdraw or modify their bids during period of validity of offer after tender opening / or after award of Bid contract, they will be suspended for the time specified in the tender documents.

14. SECURITY DEPOSIT: - As per DOE circular ref no- F.9/4/2020-PPD dtd 12-11-2020 ,in case of an order, bidder has to submit an interest free security deposit sum of 3% of order value subject to a maximum of Rs.10 lacs by demand draft/ Bank Guarantee only. DD should be in the form of Account payee in favour of ITI Limited Mankapur payable at SBI ITI Township Branch Mankapur (SBI Branch Code: 8549). DD/ Bank Guarantee must be issued by a scheduled bank. This amount will remain on hold till the validity of order and successful completion of warranty obligation thereafter. This amount shall be forfeited in case vendor fail to execute the order to our satisfaction in all respects including warranty obligation. This clause may be waived off in case of approved or established suppliers. However, the sole discretion lies with ITI.

15. WARRANTY-- Warranty of two (2) years from the date of successful installation of equipment and recommended Spares Parts required for two (2) years running of M/c after expiry of warranty is part of supply of equipment. Therefore, it is mandatory for bidders to enclose the list of spares with their qty along with Technical Bid. Also vendor must confirm (in technical bid & un-priced financial bid attached with technical bid and check list) that Cost of these spares and cost of 2 years' warranty is included in basic equipment Price.

16. AGENTS:

- a. The name, address, telephone numbers and fax numbers and E-mail number of your authorized Indian agents if any should be clearly mentioned.
- b. In the event of an offer from authorized agents on behalf of their principals', relevant valid documents authorizing them, as agents should accompany the offer. Offers without this valid authorization letter are liable for rejection.
- c. Any changes in Agency/Agent, should be informed to us in time.
- d. Agency commission if any, must be indicated separately to enable us to arrange payment of the same here in Indian Currency. Agency commission is payable after acceptance of complete ordered quantity.
- e. The agency commission payable, if any shall be explicitly quoted stating whether the same is inclusive or exclusive of FOB price and also the quantum of agency commission payable

Point to point compliance of detailed General Terms & Conditions for submission of tender is must. Otherwise, it will be presumed that the same are acceptable to the bidder.

17. Bidders must indicate whether they fall under the purview of MSMED Act 2006 and if so the certified copy of relevant registration certificate as a proof and following details must be submitted along with the quotations: -

MSME REGISTRATION Number	WHETHER OWNER OF MSME COMPANY IS WOMAN - YES / NO	WHETHER OWNER OF MSME COMPANY IS SC/ST- YES / NO

In case such certificate is not produced at the time of submission of quotation, Party will not be considered falling under this category.

Kindly contact at shrutikumari_mkp@itilttd.co.in, or munish_mkp@itilttd.co.in for any clarification regarding tender.

Note--Point to point compliance of ITI technical specification as per Annex. 2 to be submitted with Technical Bid, is MUST.

You are requested to submit your quotation on or before due date positively.

Asstt. MATERIALS MANAGER (SW)
ITI LTD, MANKAPUR-271308
DIST: - GONDA (U.P.), INDIA
Phone no: (91) 5265-274322/(91) 05265-274354
E-mail : shrutikumari_mkp@itilttd.co.in / munish_mkp@itilttd.co.in



ITI LTD MANKAPUR , DIST: GONDA-271308 (U.P.) INDIA

Tender_ID No. B202041

Date. 05/01/2021****

DUE Date: 27/01/2021 (11:00 Hrs IST)

Tender Opening Date: 27/01/2021 (11:30 Hrs. IST)

Venue of Tender opening:- “COMPUTER DIVISION” ITI Ltd., Mankapur

To,
M/ s

SUB: Tender enquiry (Inland/Import) for supply of DYNAMIC HEAT FLOW DIFFERENTIAL SCANNING CALORIMETER EQUIPMENT required for HDPE Project

Dear Sir,

Please quote your most competitive rates and best delivery terms for the following Item on the terms & conditions as given below :-

SL NO	ITEM CODE	SPECIFICATION	QTY REQUIRED
01	As per Annexure-1	As per Annexure-2	As per Annexure-1

1.Method for Submission of Tenders: -The Tenders shall be submitted in two parts as under:-

(A) **Technical Bid:** - Consisting of Technical Specifications, Point to Point Technical Compliance with all technical details & technical catalogues, etc.
Technical Bid must also contain duly filled in **Un-priced copy of Price / Commercial Bid**, Clause by Clause Compliance of technical specification attached at Annexure- 2 and Tender **Check list** as per Annexure-3.

Point in check list from SL No.1 to 11,13&14 should only be ‘YES’ .

(B) **Price Bid / Commercial Bid:-** Consisting of the price Bids/Commercial Bids only. **Price/Commercial bid must be submitted in the format attached at Annexure - 1.**

(C) Each of the above bids must be sealed in separate envelope and envelopes must be super scribed with Technical Bid and Price Bid/Commercial Bids. Tender ID NO **B202041 Dated 05/01/2021, Due date: 27/01/2021** may be clearly indicated in **Technical Bid and Price Bid / Commercial Bid.**

It is must for bidders to quote price of equipment which includes cost of Onsite warranty for 2 years and price of spares (as per list & Qty to be attached with Technical bid) , required to run the M/c for 2 years after expiry of warranty so that offers can be compared on same level.

(D) Both the above envelopes must be sealed and kept inside the third envelope duly sealed having the following information: -

Offer Against Tender ID Ref No.: B202041 , Tender ID Date: 05/01/2021

Tender ID Due Date- 27/01/2021

Supplier Name & Address with e-mail ID & Contact Details -----

(E) Bidders are required to submit their Quotation in **SEALED ENVELOPES ONLY** and the same should reach the below address by 11.00 AM on or before the due date. **Quotation sent by e-mail / Fax are not acceptable.**

Address:

Manager (Tender Cell), Computer Division

ITI Limited, Mankapur

Gonda –271308 (UP), INDIA.

2. Offer shall not be considered in case of violation of above instructions A to E.

3.OPENING OF TENDERS:

a) Tenders against our Enquiries (Tender ID) shall be opened on Tender Due Date **after 11:30 hrs. IST.** The Tender Opening Date is mentioned in covering letter of NIT. Venue of Tender opening will be “COMPUTER DIVISION “ITI Ltd., Mankapur. Interested bidders may participate in Tender opening.

Contd-2

- b) It is to be noted that on the tender opening date, only the Technical Bid shall be opened. Financial bid of successful (technically suitable) bidders shall be opened later on. Date of opening of Financial Bid shall be intimated separately to technically successful bidders. Financial bid of unsuccessful bidders shall be returned after finalization of technical bid.
4. The detailed General Terms and Conditions for submission of Tender- Inland (which is an integral part of this tender enquiry) , Price/Commercial Bid(as per Annexure-1) , Technical Specifications (as per Annexure-2) and Check list (as per Annexure 3) are attached.

Please ensure to submit duly filled tender Check list along with technical bid.

5. **Point to point compliance of Technical Specifications as per Annexure-2 and General Terms & Conditions and Check List for submission of tender as per Annexure-3 is must. Otherwise, it will be presumed that the same are acceptable to the bidder.**

6. **Validity of the offer: - 180 Days.**

7. **Interested bidders may participate in tender opening.**

8. **Late offers received after due date will not be considered.**

9. **Delivery required:- Within 30 Days.**

10. **Installation & commissioning to be done by supplier free of cost at our works**

11. Bid Security Declaration: - Bidders have to sign **Bid Security Declaration** accepting that if they withdraw or modify their bids during period of validity of offer after tender opening / or after award of Bid contract, they will be suspended for the time specified in the tender documents.

12. SECURITY DEPOSIT: - In case of an order, bidder has to submit an interest free security deposit sum of 3% of order value subject to a maximum of Rs.10 lacs by demand draft/ Bank Guarantee only. DD should be in the form of Account payee in favour of ITI Limited Mankapur payable at SBI ITI Township Branch Mankapur (SBI Branch Code: 8549). DD/ Bank Guarantee must be issued by a scheduled bank. This amount will remain on hold till the validity of order and successful completion of warranty obligation thereafter. This amount shall be forfeited in case vendor fail to execute the order to our satisfaction in all respects including warranty obligation. This clause may be waived off in case of approved or established suppliers. However, the sole discretion lies with ITI.

13. WARRANTY-- Warranty of two (2) years from the date of successful installation of equipment and recommended Spares Parts required for two (2) years running of M/c after expiry of warranty is part of supply of equipment. Therefore, it is mandatory for bidders to enclose the list of spares with their qty along with Technical Bid. Also vendor must confirm (in technical bid & un-priced financial bid attached with technical bid and check list) that Cost of these spares and cost of 2 years' warranty is included in basic equipment Price.

14. AGENTS:

- a. The name, address, telephone numbers and fax numbers and E-mail number of your authorized Indian agents if any should be clearly mentioned.
- b. In the event of an offer from authorized agents on behalf of their principals', relevant valid documents authorizing them, as agents should accompany the offer. Offers without this valid authorization letter are liable for rejection.
- c. Any changes in Agency/Agent, should be informed to us in time.
- d. Agency commission if any, must be indicated separately to enable us to arrange payment of the same here in Indian Currency. Agency commission is payable after acceptance of complete ordered quantity.
- e. The agency commission payable, if any shall be explicitly quoted stating whether the same is inclusive or exclusive of FOB price and also the quantum of agency commission payable
- f. Foreign vendors who are submitting their offer/ quotation directly, must have their office in India (Preferably in Delhi to support logistics, Installation & Commissioning of equipments, warranty, Spares, AMC and after sales service. Offers of such Vendor who does not have their office in India are liable for rejection.

Point to point compliance of detailed General Terms & Conditions for submission of tender is must. Otherwise, it will be presumed that the same are acceptable to the bidder.

Note--Point to point compliance of ITI technical specification as per Annex. 2 to be submitted with Technical Bid, is MUST.

In case of Indian Bidders following points are to be complied-

15. As GST is Implemented, following information are amendatory to mention along with quotation.

- Vendor Name
- Address with e_mail ID & Mob. No. of contact person
- PAN No. along with Photocopy of PAN
- Aadhar No. along with Photocopy of Aadhar (If applicable)
- GST Registration No. with Proof
- List of HSN code of the item they supply etc.
- HSN Code No. against each item

16. a. *All applicable statutory levies under GST Act, should be separately indicated with the current rate applicable, otherwise rate quoted will be deemed as inclusive of taxes/levies. Vague terms like 'As applicable at the time of supply' should be avoided. Apart from Statutory levies, other charges like handling, P&F etc. will not be paid by us.*

b. In case of your absorbing the GST portion, the same may be specified clearly in the quotation itself and not after the tender opening, which otherwise will be treated as post-tender correction and would disqualify your quote.

NOTE:-

- In case of an order , machine and spares/components supplied shall be new ,fresh and original in original packing provided by manufacturer and shall be from recent production batch as indicated by the batch number on the machine and spare/component .

Kindly contact at munish_mkp@itilttd.co.in or shrutikumari_mkp@itilttd.co.in, for any clarification regarding tender.

You are requested to submit your quotation on or before due date positively.

Asstt. MATERIALS MANAGER (SW)

ITI LTD, MANKAPUR-271308

DIST: - GONDA (U.P.), INDIA

Phone no: (91) 05265-274354

E-mail : shrutikumari_mkp@itilttd.co.in / munish_mkp@itilttd.co.in