



**ITI LTD MANKAPUR , DIST: GONDA-271308 (U.P.) INDIA**

**TENDER ID NO B202159**

**Date: 24-03-2021**

**DUE Date: 06-04-2021(11:00 Hrs IST)**

**Tender Opening Date: 06-04-2021 (11:30 Hrs. IST)**

**Venue of Tender opening:- “COMPUTER DIVISION” ITI Ltd., Mankapur**

To,  
M/ s .....

**SUB: Tender enquiry (Inland) for supply of Desktop PC**

Dear Sir,

Please quote your most competitive rates and best delivery terms for the following Item on the terms & conditions as given below : -

SL NO	Item Code	Item Description	Specifications	Reqd Qty
1	RQDESKTOPTC00001	Desktop PC	<b>As per Annexure-2</b>	04 Nos

**1a. Offers must be submitted in sealed envelope to MANAGER (TENDER CELL), COMPUTER DIVISION, ITI LTD., MANKAPUR - 271 308, GONDA, U.P. (INDIA) on or before 11:00 Hrs. (IST) of the due date.**

**2. The detailed General Terms and Conditions for submission of Tender- Inland (which is an integral part of this tender enquiry) are attached.**

**Point to point compliance of detailed General Terms & Conditions for submission of tender is must.**

**Otherwise, it will be presumed that the same are acceptable to the bidder.**

**3. The detailed General Terms and Conditions for submission of Tender- Inland (which is an integral part of this tender enquiry), Price/Commercial Bid (as per Annexure-1), Technical Specifications (as per Annexure-2) and Check list (as per Annexure 3) are attached.**

**Please ensure to submit duly filled tender Check list along with technical bid.**

**Important Note:** Bid must be prepared in such a way that answer to point from SL No.1 to 11 in the check list is 'YES' only.

**4. Terms of Price :- As per Tender Terms**

**5. Delivery Required : - within one month**

**6. Validity of the offer: - 180 Days.**

**7. Interested bidders may participate in tender opening.**

**8. Late offers received after due date will not be considered.**

**9. Purchase Orders qty. against above Tendered Qty may vary based on actual need.**

**10. As GST is Implemented, following information are amendatory to mention along with quotation.**

- Vendor Name
- Address with e\_mail ID & Mob. No. of contact person
- PAN No. along with Photocopy of PAN
- Aadhar No. along with Photocopy of Aadhar (If applicable)
- GST Registration No. with Proof
- List of HSN code of the item they supply etc.
- HSN Code No. against each item

**11. a. All applicable statutory levies under GST Act, should be separately indicated with the current rate applicable, otherwise rate quoted will be deemed as inclusive of taxes/levies. Vague terms like 'As applicable at the time of supply' should be avoided. Apart from Statutory levies, other charges like handling, P&F etc. will not be paid by us.**

**b. In case of your absorbing the GST portion, the same may be specified clearly in the quotation itself and not after the tender opening, which otherwise will be treated as post-tender correction and would disqualify your quote.**

**NOTE:-**

- In case of an order , machine and spare/ components supplied shall be fresh and original in original packing provided by manufacturer and shall be from recent production batch as indicated by the batch number on the machine and spares/component .
  - **Please mention clearly in the Price Bid whether quoted Unit Basic Price is Inclusive of GST or Exclusive of GST.**
12. Bidders must indicate whether they fall under the purview of MSMED Act 2006 and if so the certified copy of relevant registration certificate as a proof and following details must be submitted along with the quotations: -

MSME REGISTRATION Number	WHETHER OWNER OF MSME COMPANY IS WOMAN - YES / NO	WHETHER OWNER OF MSME COMPANY IS SC/ST- YES / NO

**In case such certificate is not produced at the time of submission of quotation, Party may not be considered falling under this category.**

**13. Installation & commissioning to be done by supplier free of cost at our works**

14. Tender Check list against this tender enquiry is attached at Annexure-3. Please ensure to submit duly filled tender Check list along with the bid.

**15. Bid Security Declaration:** - Bidders have to sign **Bid Security Declaration** accepting that if they withdraw or modify their bids after tender opening during period of validity of offer / or after award of Bid contract, they will be suspended for the time specified in the tender documents.

**16. AGENTS:**

- The name, address, telephone numbers and fax numbers and E-mail number of your authorized Indian agents if any should be clearly mentioned.
- In the event of an offer from authorized agents on behalf of their principals', relevant valid documents authorizing them, as agents should accompany the offer. Offers without this valid authorization letter are liable for rejection.
- Any changes in Agency/Agent, should be informed to us in time.

The detailed **General Terms and Conditions for submission of Tender- Inland , Price Bid/ Commercial Bid( Annexure-1), General Specification ( Annexure-2) and Check List ( Annexure-3) , which are the integral part of this tender enquiry,can be downloaded from our website: [www.italtd-india.co.in](http://www.italtd-india.co.in)**

**You are requested to submit your quotation on or before due date positively through sealed envelope only.**

**In case of any clarification , please contact at e\_mail ID [munish\\_mkp@italtd.co.in](mailto:munish_mkp@italtd.co.in) or [dineshkumar\\_mkp@italtd.co.in](mailto:dineshkumar_mkp@italtd.co.in)**

**ASSTT MATERIALS MANAGER (SW-C&C)  
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