

NIT

ITI LTD, MANKAPUR, DISTT: GONDA -271308 (U.P.) INDIA

TENDER ID NO : S150916

Date: 20-06-2022

Tender Due Date : 05-07-2022 (11:00 Hrs IST)

Tender Opening Date : 05-07-2022 (11:30 Hrs. IST)

Venue of Tender Opening:- "COMPUTER DIVISION" ITI Ltd., Mankapur

Subject:- Tender enquiry for Cargo Courier Service regarding Incoming & Outgoing consignments of GPON & ASCON project, Banking products & other equipment.

Sealed tender are invited for transportation of incoming and outgoing consignments of Electronic/Optical GPON Switching and Banking products/equipment through Cargo Courier Service. **The tender document (NIT) have following Annexures –**

- 1 – Annexure -I Terms and Condition of the Tender
- 2 – Annexure -II Dimensions/ weight of Equipment/ Packing
- 3 – Annexure -III Questionnaire forming part of the Tender
- 4 – Annexure -IV **PRICE BID / COMMERCIAL BID (State List for the Tender)**

OFFERS MUST BE REACHED/SUBMITTED IN TWO SEALED & MARKED (Tender No., Due Date & Description of Work, Type of BID) **ENVELOPE AS BELOW:-**

SL NO	TYPE OF BID	BID DOCUMENTS
01	TECHNICAL BID	DD of EMD (Rs 10,000/-), NIT Document, Annexure-I Tender Terms & Conditions, Annex.-II & Annex.-III Questionnaire forming part of the Tender (Technical Bid)
02	FINANCIAL BID (PRICE BID)	PRICE BID_ANNEXURE-IV

Copy of quotations/offers should NOT be sent to any e-mail of ITI Limited.

Please quote your LOWEST RATES AND BEST DELIVERY TERMS in the prescribed formats (Annexure-IV) on the terms and conditions enclosed herewith.

RATE MUST BE QUOTED (In Rs. Per Kg) FOR ALL THE STATES & UTs GIVEN IN "ANNEXURE IV" ALONG WITH THEIR TRANSIT SCHEDULE "EX-MANKAPUR".

Point to point compliance of detailed General Terms & Conditions for submission of tender is must.

Otherwise, it will be presumed that the same are acceptable to the bidder.

OPENING OF TENDERS:

- a) **OFFERS MUST BE REACHED/SUBMITTED IN SEALED & MARKED ENVELOPE TO "MANAGER-TENDER CELL, COMPUTER DIVISION, ITI LTD, MANKAPUR, GONDA - 271308 UP (INDIA)" ON OR BEFORE DUE DATE.** Tender will be opened on opening date after 11:30 AM at "TENDER CELL, ITI Ltd, Mankapur.
- b) It is to be noted that on the tender opening date, only the Technical Bid shall be opened. Successful bidders with Technically suitable parts will be eligible for consideration of their Financial bid for technically suitable parts only. Date of opening of Financial Bid shall be intimated separately to technically successful bidders.
- c) Interested bidders may participate in tender opening.

Your offer must cover with below mentioned points and all the Terms and Conditions of the tender (NIT) with Annexure-I to IV.

- 1- **A Demand Draft of the sum of Rs 10,000.00 only (Rs Ten Thousand only) drawn in favour of “ITI Ltd” payable at SBI, ITI Township Branch, Mankapur (IFSC Code No: SBIN0008549) shall be submitted along with your offer as an Earnest Money Deposit (EMD).**
- 1-A Offers without EMD Draft in Technical Bid Envelope will not be considered for further processing. EMD amount of successful bidder shall be adjusted into Security Deposit. DD must be issued by a scheduled bank.
- 1-B EMD amount of unsuccessful bidder/vendor will be returned on finalisation of tender. After submission of BID, due to any reason (what so ever it may be) If any bidder opts for withdrawal of its offer before finalization of tender, the EMD amount submitted by the bidder shall be forfeited.
- 2- **Your offer must be valid for minimum 90 days from the date of tender opening.**
- 3- **Tender No., Due Date & Description of Work & “Type of BID (Technical/ Financial)” should be mentioned in CAPITAL letters on the top of the each envelope. These two envelopes should be packed in third envelope (Marked Tender No., Due Date & Description of Work).**
- 4- Quotation must cover all the points of our terms and conditions.
- 5- List of your all branch offices with delivery schedule to be furnished/submitted for scheduled & unscheduled stations for CARGO-COURIER SERVICE.
- 5a - Large number of service stations in all over India with lesser delivery schedule shall be preferred. **Minimum 200 Branch Offices (Courier Stations) are essential to enter in the tender.**
- 5b- You have to maintain your Service office at Mankapur for PICKUP & DELIVERY of outgoing and incoming consignments.
- 6- Annexure-III & IV must be filled up properly and submitted along with Tender Document.
- 7- **Expected Work Cost for the tender shall be approx. Rs. 10 Lakh (Rs Ten Lakh) Annually.** It may vary depending upon quantum of work.
- 8- **In addition to quoting the rates as per NIT, where required, the tenderer must be quoted for the followings in light of clause mentioned in NIT-**
- 8a- Rate per Kg State wise along with their delivery schedule Ex-Mankapur (in days) considering NIT clause 05. (**Annexure – IV**).
- 8b- **Quote the ESS / ODA Charges** for Unscheduled Stations where courier cargo branch offices are not available.
- 8c- **Minimum Charge per Docket** may also be quoted in term of weight (in Kg) per docket for very small consignment (considering clause-5a of NIT).
- 8d- **Also quote rate for the consignment weighing more than 500 Kg (higher of volumetric & Actual) to a single destination.**
- 9- Your offer must reach to the office of “**THE MANAGER (TENDER CELL), COMPUTER DIVISION, ITI LTD. MANKAPUR, GONDA PIN-271308**” on or before **05-07-2022, up to 11.00 AM.**

For ITI Ltd Mankapur

(Alok Gupta)

DGM-P&IMM

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